Golden Valley Charter Schools
9601 Lake Natoma Dr.
Orangevale, CA 95662

Regular Meeting Minutes
October 7, 2026

1. **Executive Director Jennifer Hoover called the meeting to order at 5:02 p.m.**

2. **Roll Call** –
   Board Committee Members: Ekaterina Khmelniker, James Stark
   Guests: Jennifer Hoover, Brittany Galles, Becky Page (remote)

3. **Minutes Approval** –
   It was moved by Ekaterina Khmelniker and seconded by James Stark that the committee approve the September 2, 2026, regular meeting minutes.

   (Ayes: 2, Noes: 0)

4. **Field Trip Funds** –
   Carol Evans and the Finance Committee discussed class field trip funds and clarified the timeline for field trip planning. Jennifer and Carol explained that field trip requests must first be submitted through the appropriate administrative channels and approved by the school principal before planning proceeds and funds are collected. Once approval happens, the class teacher is in communication with their class for collecting funds, including Stripe payments collected through ParentSquare communications. James mentioned the possibility of creating a field trip reserve suggesting it would help cover expenses that are due, but the borrowing class would still be responsible for paying it back. The committee discussed the option of scholarship funds noting that a parent usually will work with the class teacher or designated class parent to help organize. Carol explained how remaining funds from the previous year's eighth-grade class are carried over to the following year. The committee discussed that the principals should be checking class balances when approving field trips and noting if the class will go negative over $1,000. Jennifer made a comment letting the committee know that the Field Trip Policy will need to come to the Board for minor edits to match the Fiscal Policy. James would like to discuss with Brian Lara from CSMC the possibility of allowing Brittany to allocate field trip funds on the allocation sheet submitted with bank deposits or having CSMC provide a monthly field trip revenue total for reconciliation. James recommended that CSMC report only the field trip revenue expected to be spent during the current fiscal year. He also requested a line item to track the running balance of field trip funds and ensure that revenue and expenditures are reconciled, with the goal of maintaining a zero balance.

5. **2026-2027 Budget, GVOS** –
   TABLED. Brian Lara from CSMC could not attend this Finance Committee Meeting.

6. **2026-2027 Budget, GVRS** –
   TABLED. Brian Lara from CSMC could not attend this Finance Committee Meeting.

7. **Check Register Review** –
   The committee reviewed the July and August 2026 check registers. They discussed the importance of monitoring outstanding charges and payments to San Juan Unified School District (SJUSD) and other entities to ensure invoices are received, payments are made, and financial obligations are tracked following the transition from the previous administration. Jennifer clarified that utilities are one item that is not billed consistently from SJUSD, explaining that SJUSD pays the utilities bill and then bills Golden Valley Charter Schools (GVCS). James asked about looking into correct billing for water charges with SJUSD, Jennifer explained she would need to clarify that with Carol as to a break down on the bill and service charges.

8. **The committee recited the Motto of the Social Ethic** –

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9. **Executive Director Jennifer Hoover adjourned the meeting at 5:31 p.m.**

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Jennifer Hoover, Executive Director Date

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