



## ENROLLMENT AND LOTTERY PROCEDURES 2023-2024

- Parents who are interested in applying for enrollment at Golden Valley Charter Schools, please attend a Parent Information Meeting as the first step of the enrollment process. If you are interested in applying to more than one Golden Valley School, please attend a meeting at **EACH** school you are interested in having your child attend. Please remember that these meetings are for **adults only**.
- Applications will be made available at the end of each Parent Information Meeting.
- During the Open Enrollment period (January/February), applications must be submitted by midnight on the last Friday in February.
- **In order to be included in the Lottery, all applications must be received by February 24, 2023** (the last Friday in February). Applications received after this date will be held in a lottery pool until Waiting Lists created from our main Lottery are exhausted.
- All sections of the application must be complete, or the application will not be considered valid.
- Please notify the Enrollment Coordinator if your contact information changes.
- The Lottery will adhere to the enrollment preferences stated in our charter documents.
- The public random drawing (lottery), for all Golden Valley Schools, will take place at Golden Valley River School on the morning of March 8<sup>th</sup>, 2023. Applicant attendance is not required to participate.
- Parents will be notified **via email/text message** if their child was selected in the Lottery, so please make sure to check your email regularly. Once you have been contacted, you will have 48 hours to accept or decline an offer of admission. **If we do not hear from you within 48 hours, your child's application will be withdrawn, and we will contact the next family on the Waiting List.**
- If your child is selected at more than one Golden Valley School, parents will have 48 hours to notify Golden Valley of their School selection.
- Once the space is accepted, a Pre-Registration Packet will be emailed to parents. All paperwork must be thoroughly completed by the due date in order to secure enrollment.
- Pre-Registration- You will be asked to provide the students Birth Certificate, a complete immunization record, Health Exam for School Entry and Oral Health Form must be provided.
- For incoming 7th grade students: proof of updated immunizations must be provided.
- It is important for all families to become familiar with Golden Valley Policies and Procedures. These documents can be found on our website and are given to families on Registration Day in August for River and Orchard schools.
- Open spaces will be offered to waiting students as they become available. The waitlist expires on December 31<sup>st</sup> each year. Waitlist do NOT roll over to the next year.
- Attendance is essential for the Waldorf-inspired curriculum to be effective, and it is also mandated by the state of California. Please plan vacations and family activities around the school calendar.
- If you have questions regarding Enrollment and Lottery Procedures, please contact our Enrollment Coordinator by phone at 916-597-1033 or by email at [enrollment@goldenvalleycharter.org](mailto:enrollment@goldenvalleycharter.org).