



Golden Valley Charter Schools  
Regular Meeting of the Board of Trustees  
6550 Filbert Ave.  
Orangevale, CA 95662

March 12, 2025

### **Board Meeting Access Information**

**Date:** Wednesday, March 12, 2025  
**Time:** 5:00 p.m.  
**Primary Location:** **Golden Valley Orchard, Room 3, 6550 Filbert Ave, Orangevale, CA 95662**

**Remote Location:** Golden Valley River School, Room 5, 9601 Lake Natoma Dr., Orangevale, CA 95662

**Zoom Link:** **Topic: BOT Regular Meeting**  
**Time: Mar 12, 2025 05:00 PM Pacific Time (US and Canada)**

*Join Zoom Meeting*

*<https://us02web.zoom.us/j/83927622478?pwd=AGsOwfP8Y6yYyTKZf3hAlKMAE3yiQS.1>*

*Meeting ID: 839 2762 2478*

*Passcode: 093526*

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*This meeting is being conducted in person and will also be available to the public via teleconference through the Zoom platform.*

*Members of the public who wish to comment during the Board meeting may do so in person at the primary meeting location, a remote meeting location, or use the “raise hand” tool on the Zoom platform. Members of the public may also email their comments to the Board at [bot@qvcharter.org](mailto:bot@qvcharter.org) ; emailed comments will be summarized by the board chair. Individual comments are limited to three (3) minutes. The Board will limit the total time for public comment to fifteen minutes. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.*

*Disability Accommodations. A person with a disability may contact the central office at (916) 597-1477, or email the board at [bot@qvcharter.org](mailto:bot@qvcharter.org) at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.*

March 12, 2025

Regular Meeting Agenda

1. **Call to Order** – 5:00p.m. *(K. Gerski-Keller)*
  
2. **Roll Call** – 5:00 p.m.  
**Board Members:** Katie Gerski-Keller, Adam Errington, Ekaterina Khmelniker, Stephen Quadro, Meredith Willsen.
  
3. **Board Member Exigencies and Remote Attendance** – 5:01 p.m. *(K. Gerski-Keller)*  
**Action:** Shall the board approve any board members to participate in this board meeting from a remote location due to unexpected emergencies per AB 2449?  
**Information:** Members must publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and if so, the general nature of the member’s relationship with any such individuals; and ensure their meeting participation using both visual and audio technology.
  
4. **Flag Salute/Quote/Moment of Silence** – 5:05 p.m. *(C. Buckley)*
  
5. **Public Comment** – 5:06 p.m.  
This portion of the meeting is set aside for members of the audience to make public comments or raise issues that are not specifically on the agenda or for those that are on the agenda in areas of Board jurisdiction. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.
  
6. **Consent Agenda**– 5:21 p.m. *(K. Gerski-Keller)*  
All items listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a member of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Executive Director recommends approval of all Consent Agenda items.  
**Action:** Shall the Board approve the following items by consent?
  - 6.1 ***Shall the board approve the February 12, 2025 Regular Meeting Minutes?***
  - 6.2 ***Shall the board approve Caleb Buckley, Becky Page and Eileen Worthing to be Banking Signers at Wells Fargo?***
  - 6.3 ***Shall the board approve Caleb Buckley and Eileen Worthing as Custodian of Records in a Resolution?***
  - 6.4 ***Shall the board approve the CSMC Contract Renewal?***
  - 6.5 ***Shall the board approve an out of state field trip for the Orchard School 7<sup>th</sup> grade class to Ashland, Oregon on April 22-25, 2025?***
  
7. **Second Interim SJUSD Budget for GVOS** – 5:25 p.m. *(S. Lefkowitz)*  
**Action:** Shall the board approve the Second Interim SJUSD Budget for Golden Valley Orchard School?

March 12, 2025

8. **Second Interim SJUSD Budget for GVRS** – 5:40 p.m. *(S. Lefkowitz)*  
Action: Shall the board approve the Second Interim SJUSD Budget for Golden Valley River School?
  
9. **Prop 39 Preliminary Offer Letter 2025-26** – 5:55 p.m. *(C. Buckley)*  
Discussion: The board shall discuss the offer of facilities from SJUSD according to Prop. 39.
  
10. **Prop 28** – 6:10 p.m. *(J. Hoover)*  
Action: Shall the board approve the annual report for Prop. 28: Arts and Music Funding?
  
11. **Faculty Reports** – 6:25 p.m.  
Faculty Chair Report, Orchard: Orchard Faculty Chair, Jennifer Evans, will present items of interest to the board. *(J. Evans)*  
Faculty Chair Report, River: River Faculty Chair, Tavia Pagan, will present items of interest to the board. *(T. Pagan)*
  
12. **Executive Reports** – 6:40 p.m.  
Board Chair Report: Board of Trustees Chair, Katie Gerski-Keller, will present items of interest to the board.  
Executive Director Report: Executive Director, Caleb Buckley, will present items of interest to the board.
  
13. **Recitation of the Motto of the Social Ethic** – 6:55 p.m.  
The healing social life is found  
When in the mirror of each human soul  
The whole community finds its reflection,  
And when, in the community,  
The virtue of each one is living.
  
14. **Adjournment of the meeting** – 6:56 p.m. *(K. Gerski-Keller)*

February 12, 2025

Regular Meeting Minutes

1. **Chair Katie Gerski-Keller called the meeting to order at 5:04 p.m.**
2. **Roll Call – 5:00 p.m.**  
**Board Members Present:** Katie Gerski-Keller, Adam Errington, Meredith Willsen.  
**Board Members Absent:** Stephen Quadro, Ekaterina Khmelniker  
**Guests:** Caleb Buckley, Jennifer Hoover, Tavia Pagan, Jennifer Evans, Becky Page (Orchard).
3. **Board Member Exigencies and Remote Attendance –**  
**Action:** Shall the board approve any board members to participate in this board meeting from a remote location due to unexpected emergencies per AB 2449?  
  
***TABLED. NO ACTION***
4. **Executive Director Caleb Buckley read the Honesty Virtue Card.**
5. **Public Comment –**  
There were no public comments.
6. **Consent Agenda–**  
It was moved by Meredith Willsen and seconded by Adam Errington that the board approve the following items by consent.
  - 6.1 The board approved the January 15, 2025, Regular Meeting Minutes.
  - 6.2 The board approved the LCAP Mid-Year Update for Golden Valley Orchard School (GVOS).
  - 6.3 The board approved the LCAP Mid-Year Update for Golden Valley River School (GVRs).
  - 6.4 The board accepted the revised Uniform Complaint Policy (UCP) Policy Update.
  - 6.5 The board accepted the revised Title IX Policy Update.
  - 6.6 The board accepted the revised Independent Study (IS) Policy Update.
  - 6.7 The board approved the Golden Valley Orchard School (GVOS) Safety Plan.
  - 6.8 The board approved the Golden Valley River School (GVRs) Safety Plan.  
***(Ayes: 3, Noes: 0, Abstain: 0)***
7. **Finance Report –**  
Susan Lefkowitz reported on the status of the 2024/2025 budget for Golden Valley Orchard and Golden Valley River.

February 12, 2025

8. **LCAP Mid-Year Update, GVOS –**  
The board received a report on the 2024-2025 Mid-Year LCAP Update for Golden Valley Orchard School.
9. **LCAP Mid-Year Update, GVRS –**  
The board received a report on the 2024-2025 Mid-Year LCAP Update for Golden Valley River School.
10. **Enrollment Deadline –**  
It was moved by Meredith Willsen and seconded by Stephen Quadro that the board approve to close enrollment for grades K-7 on February 14, 2025 at 4:00p.m.
11. **Faculty Reports –**  
**Faculty Chair Report, Orchard:** Orchard Faculty Chair, Jennifer Evans, presented items of interest to the board.  
**Faculty Chair Report, River:** River Faculty Chair, Tavia Pagan, presented items of interest to the board.
12. **Executive Reports –**  
**Board Chair Report:** Board of Trustees Chair, Katie Gerski-Keller, presented items of interest to the board.  
**Executive Director Report:** Executive Director, Caleb Buckley, presented items of interest to the board.
13. **Closed Session: Public Employee Performance Evaluation – 6:22p.m.**  
The board went into closed session to discuss the annual review of the principals of Golden Valley Orchard, Golden Valley River, and the Compliance Manager pursuant to § 54957.
14. **The board recited the Motto of the Social Ethic.**
15. **Chair Katie Gerski-Keller adjourned the meeting at 7:48 p.m.**

*Respectfully submitted by Brittany Galles.*

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**Katie Gerski-Keller, Chair**

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**Date**

# Banking Resolution

**Golden Valley Charter Schools**

**Date: 03/12/2025**

**Subject: Authorization of Bank Signers**

WHEREAS, Golden Valley Charter Schools (“Organization”) requires authorized signers for its bank accounts to conduct financial transactions in the ordinary course of business;

WHEREAS, the Board of Directors has determined it is in the best interest of the Organization to designate authorized signers for its accounts at Wells Fargo;

NOW, THEREFORE, BE IT RESOLVED that:

1. The following individuals are hereby authorized as signers on behalf of the Organization for all accounts maintained at Wells Fargo:

**Authorized Signers:**

- **Caleb Buckley, Executive Director**
  - **Becky Page, Principal**
  - **Eileen Worthing, Human Resources Manager**
2. The authorized signers are granted full authority to sign checks, authorize payments, initiate wire transfers, and execute any other necessary banking transactions on behalf of the Organization.
  3. Wells Fargo is hereby directed to honor all checks, drafts, notes, and other financial transactions initiated by the above-listed signers in accordance with the Organization’s banking arrangements.
  4. This resolution shall remain in effect until modified or revoked by further resolution of the Board of Directors, with written notice provided to Wells Fargo.

**CERTIFICATION:**

I, Meredith Willsen, Secretary of the Board of Directors of Golden Valley Charter Schools, do hereby certify that the above resolution was duly adopted by the Board of Directors on 03/12/2025, remains in full force and effect, and has not been amended or revoked.

Signed this 12<sup>th</sup> of March, 2025.

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Meredith Willsen  
**Board Secretary**  
Golden Valley Charter Schools

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Katie Gerski-Keller  
**Board Chair**  
Golden Valley Charter Schools

# CSMC Service Contract



Golden Valley Charter Schools (GVCS)

1000 River Rock Drive

Folsom, CA 95630

**July 01, 2025**

CSMC  
43460 Ridge Park Drive  
Temecula, CA 92590  
888.994.CSMC

## Table of Contents

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Table of Contents .....	2
CSMC Contract: Price Sheet.....	3
Provision of Core Services.....	4
Scope of Services: Accountability and Education Program Compliance and Grant Writing Services.....	14
Master Services Agreement Between CSMC & Charter School.....	16



## CSMC Contract: Price Sheet

**Golden Valley Charter Schools (GVCS)**

1000 River Rock Drive  
 Folsom, CA 95630

### Details - Initial Term: July 01, 2025 - June 30, 2026

Services Selected
Back-Office Service - Payroll Service

### Summary: Entirety of Terms Set Forth

Terms	Start Date	End Date	Total
Initial Term	July 01, 2025	June 30, 2026	2.5% of Total Revenue
Year 2	July 01, 2026	June 30, 2027	2.5% of Total Revenue
Year 3	July 01, 2027	June 30, 2028	2.5% of Total Revenue

*I authorize CSMC to automatically charge my account monthly for the amounts due that are outlined in this pricing sheet.*

Signed By:

Name: Caleb Buckley

Date:

Signature:

## Provision of Core Services

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CSMC's core services include comprehensive financial back-office support including accounting, budgeting, and compliance reporting along with payroll and retirement reporting services and student data services including SIS, attendance, and state reporting support. We have 25 years of experience providing high quality services in California.

One of CSMC's core values is to improve the client partner experience. One way we commit to doing this is by being responsive and accessible. We can be nimble on how you prefer we communicate with you and your team.

We are accessible from 8 am to 7 pm via email, Teams, phone, and text. With advance planning we can be available on weekends. We want our communication protocols to be tailored to your needs and preferences. As a rule of thumb, you will receive an email response within 24 hours. We will accommodate your Board meeting schedule.

CSMC goes above and beyond our core services with our expertise in *Accountability and Education Program Compliance and Grant Writing Services* (outlined below.) We include your free access to regularly scheduled webinars facilitated by our experts.

As former charter school founders, administrators, and authorizers, we bring a unique and valued perspective that our client partners recognize by helping convey financial compliance and authorizer expectations in a way that best supports the dynamic leadership and Board at each of our client partners.

### BUDGETING:

- ❑ **Create annual and multi-year budgets including monthly cash flow projections** – At beginning of the Agreement, CSMC works with the Charter School leader to create annual and multi-year budgets in time for submission to the State and authorizer. Annual budgets are strategic documents that capture the operations and direction of the Charter School.
- ❑ **Make budget revisions (as needed and upon Charter School request)** – CSMC can make budget revisions as needed and when the Charter School requests them to reflect changing circumstances (e.g., enrollment or personnel changes, grant awards, etc.) We create customized budget scenarios to inform decision making by school leadership and the Governing Board. CSMC tracks the budget to actuals and can update the budget forecast as requested or appropriate.
- ❑ **Updated monthly budget forecasts** – CSMC tracks budget to actuals and updates the budget forecast as appropriate.

### FINANCIAL STATEMENTS:

- ❑ **Monthly year-to-date financial statements** – CSMC prepares Year to Date (YTD) actual results compared to the budget for board meetings or as requested.
- ❑ **Sage Intacct** - Your real time access to the accounting system allows you to drill down to detail, in multiple high value reports commonly used by school leadership and business staff including but not limited to: Statement of Activities; Balance Sheet; Statement of Activities by Restriction/Resource; Budget vs. Actual;

Balance Sheet by Location (for multi-location schools.) See samples of these user-friendly reports in the Appendix section.

- ❑ CSMC typically closes books monthly within fifteen business days of the following month, provided all supporting documentation has been transmitted to CSMC. If the required supporting documentation has not been provided, CSMC will notify school leadership and may produce monthly financials with the information it has, noting what is not included.
- ❑ **Monitors cash position** – CSMC monitors the Charter School's cash position to anticipate possible cash shortfalls.
- ❑ **Cash Management** – As needed for cash critical periods, CSMC can provide projected cash balances for up to 30 days and will notify leadership when anticipating potential cash shortages. Available cash is monitored to ensure adequate balances for recurring transactions such as payroll, retirement, rent, insurance, and taxes.
- ❑ **Customized financial analysis** – CSMC performs reasonable financial analyses that the Charter School staff or board requests, e.g., providing a comparative analysis of the school's budget relative to industry norms or fulfilling a request for information from the authorizing entity. Upon request, CSMC can also develop financial health analysis so the board and staff can quickly focus on the most important financial issues.
- ❑ **Support in resolving financial issues** – CSMC helps the Charter School leader find solutions to financial issues by recommending budget changes and/or identifying sources of potential funding.

## ACCOUNTING:

- ❑ **Setup of Charter School's chart of accounts and general ledger** – CSMC sets up and maintains the school's Standardized Account Code Structure (SACS)-compliant chart of accounts.
- ❑ **Customized account codes** – CSMC can add customized account codes for unique features of the Charter School program.
- ❑ **Restricted funds tracking** – CSMC tracks revenue and expenditures by fund, e.g., tracking by implementation grant funds, expenses, or Title I expenditures. Restricted fund balances, expenses and deadlines are routinely reviewed on standing calls.
- ❑ **Assessing Training Needs** – training on CSMC accounting systems and process will begin at the initial stages of onboarding and continue to be provided based on school needs. CSMC will also collaborate with school leadership (as needed) to thoroughly assess existing business operations and compliance reporting processes. CSMC will recommend refinement focused on increasing efficiency, timely exchange of information and sound internal controls.
- ❑ **Transaction recording** – CSMC records all transactions in a computerized accounting system that is available for viewing.
- ❑ **Journal entries and account maintenance** – CSMC prepares and records journal entries and maintains the general ledger according to accepted accounting standards.
- ❑ **Bank reconciliation** – CSMC reconciles primary bank and investment accounts to the general ledger monthly or upon receipt of statements. Revolving and petty cash accounts are reconciled quarterly or as required. CSMC alerts school leadership of any irregularities, unreconciled amounts, or missing documentation.

- **Capitalized Assets** – CSMC records capital assets in the general ledger according to Charter School financial policy and according to Generally Accepted Accounting Principles. CSMC also records depreciation on an annual basis and maintains a schedule of capitalized assets and accumulated depreciation. Charter School is responsible for tagging and conducting inventories for all fixed assets whether capitalized or non-capitalized for internal control purposes and other compliance reporting.
- **Sage Intacct accounting reports** - The Sage Intacct portal allows the Charter School and CSMC to generate financial reports on an as-needed basis. Charter School can generate reports including, but not limited to detailed account activity, including scans of all invoices entered through the accounts payable system; check register activity; summary of the budget, expenditures by account; cash balances; payroll register (for periods when payroll is processed by CSMC); revenues; and general ledger.

## ACCOUNTS PAYABLE & RECEIVABLE:

- **Revenue verification** – CSMC reviews revenue intake and verifies that the Charter School is receiving accurate amounts of state and federal funds based on its enrollment and other pertinent factors. CSMC reviews revenue intake and verifies through available state Department of Education schedules.
- **Revenue collection for improperly calculated payments** – if the funds received from the state or the county/district do not reflect the proper amounts and there appears to be a calculation error, CSMC will contact the appropriate officials and alert them of the issue. CSMC will use reasonable efforts to negotiate on behalf of the Charter School in disputes with funding agencies over improperly calculated payments.
- **Accounts Payable functions:** CSMC's automated accounts payable system increases visibility and accountability for both the timely generation of invoices by vendors and timely payment by the charter school, in facilitating the review, approval and processing of accounts payable. The streamlined coding process saves time and simplifies research on status of vendors and bills.
  - Vendors submit invoices electronically and directly into the automated AP.
  - Vendors can choose how they receive payment. All payments are issued by the third party and funds are taken via ACH from the school's bank account once invoices are approved for processing, in accordance with board approved fiscal policies and procedures.
  - **Invoice review** - CSMC reviews invoices to assist in the prevention of double payments or double billings on multiple invoices. CSMC alerts Charter School to payment issues with vendors.
  - **Invoice payment support** - CSMC also verifies that funds are available to pay the bill and notifies Charter School if there are not sufficient funds.
  - **Fund verification is only available** if there is online read-only bank access and if all checks are processed through CSMC. Your school's provision of read-only access at the outset of the service agreement is critical.

## AUDIT SUPPORT AND GOVERNMENT FINANCIAL REPORTING:

CSMC has developed a strong rapport with multiple audit firms who recognize our responsiveness and timely provision of data required to complete a timely and compliant audit. We are committed to facilitating the delivery of a clean and timely audit for your school. We project-manage your audit for you, so you don't have to. Whenever

possible, we collaborate to establish clear deadlines for a draft and/or final audit report maximizing your Board's time to review, understand and approve the audit prior to the December 15 due date.

- ❑ **Audited financial reports** – Subject to timely receipt of information and/or materials from the school and/or the auditor, as applicable, CSMC prepares all financial information for the audit so that the auditor can file reports before state-required deadlines.
- ❑ **Project Management** - You can expect us to inform school leadership immediately if we experience unforeseen delays from the audit firm or challenges securing required information from school staff.
- ❑ We're always available to attend a meeting or call with the school and audit firm if needed to ensure the best outcome in the audit report process.
- ❑ **Preliminary and final budget reports** – CSMC prepares and files the preliminary budget report by July 1st (or earlier if required by the authorizer) based on the board-adopted budget unless Charter School agrees to file reports. CSMC can also prepare a final budget upon request.
- ❑ **Interim financial reports** – CSMC prepares and files the two interim financial reports to the county by the December 15 and March 15 (or earlier if required by the authorizer) deadlines.

## SB 740 COMPLIANCE

- ❑ **SB 740 applications** – CSMC works with the client to submit SB 740 facilities applications and reimbursements on the Charter School's behalf for classroom-based charter schools with eligible facilities costs.
- ❑ **SB 740 funding determination form** – CSMC provides ongoing management and support in meeting the SB-740 Funding Determination targets and funding requirements for all non-classroom-based Charters. CSMC prepares and submits the Funding Determination Application each cycle, supporting the school throughout the entire process to ensure maximum funding.

## MONTHLY FINANCIAL REPORTS AND UPDATE

- ☒ **Monthly Financials and Board Packet**- *To keep the charter school leadership informed so that they can make prudent financial decisions, CSMC's creates a detailed board report for each regularly scheduled board meeting that includes budget to actuals with a written narrative analysis, cash flow projections; Balance Sheet Summary; school's performance against key financial metrics; and Compliance Reporting Look Ahead. We provide you with the option of including additional financial reports in the supplemental section.*
- ❑ Typically, CSMC closes each monthly reporting period by the 15<sup>th</sup> day of the following month, enabling us to provide comprehensive monthly financials shortly after closing.
- ❑ CSMC is committed to providing comprehensive and timely financials and will notify school staff and leadership of missing back up or information needed from the school.

## BOARD MEETING SUPPORT, AND PRESENTATION OF MONTHLY FINANCIALS

- **Monthly financials and Board Packet-** CSMC creates a detailed board report for each regular board meeting that includes budget to actuals with a written narrative analysis, cash flow projections; Balance Sheet Summary; school's performance against key financial metrics; and Compliance Reporting Look Ahead. We provide you with the option of including additional financial reports in the supplemental section
- **Board meeting presentations** - - CSMC participates in board meetings via teleconference and presents financial reports and analysis. If periodic in person attendance is what you prefer, CSMC and the charter school will make appropriate arrangements.

## COMPLIANCE & ACCOUNTABILITY

- CSMC can support all required compliance reporting, and we recognize the importance of timeliness and accuracy. On our *Client Partner Standing Call*, CSMC routinely reviews all compliance and submission requirements up to three months in advance of the due date. This facilitates a shared understanding of roles between your school staff and CSMC and task completion timelines, so nothing falls through the cracks.
- **Compliance Calendar** - CSMC provides a compliance calendar with a "Look Ahead" feature that provides an outline for review (of all compliance requirements) with school leadership up to three months in advance of due dates to facilitate planning.
- **Compliance support** - Charter School is solely responsible for complying with legal requirements. CSMC will provide advice and guidance in a non-legal capacity to support Charter School's compliance efforts. Please note that CSMC's guidance does not constitute professional legal services. Since rules, regulations, and interpretations regularly change, Charter Schools should seek independent verification and counsel from their attorneys or other sources to ensure legal compliance.
- **SPED financial reporting** – With input and information from Charter School, CSMC provides required SPED financial reports.
- **Funding compliance** – CSMC makes compliance recommendations regarding funding requirements, implementation grant funding and other restricted funds. Note that funding compliance is especially complex with many requirements the Charter School must satisfy.
- **District and state regulation compliance** – CSMC can problem-solve with the Charter School areas deemed not in compliance with the district or state regulations.

## FISCAL POLICIES AND PROCEDURES -DEVELOPMENT AND TRAINING

- CSMC routinely reviews and makes recommendations for improving compliance and increasing efficiencies in your school's fiscal policies and procedures. We can support your best practice of annual review, refinement, and Board approval of your fiscal policies, based on feedback from your auditor, authorizer, leadership, and staff. We also are experienced at providing training for your staff and Board aligned to annual edits and focused on key elements of your policy.

## GRANT MANAGEMENT AND SUPPORT

- ❑ **Fund accounting** – CSMC tracks restricted revenues and expenses based on information received from the Charter School.
- ❑ **Financial reports** – CSMC prepares customized financial reports for grant purposes.
- ❑ **Con App** – CSMC assists in the preparation and filing of the Con App parts 1 and 2 for eligible schools.
- ❑ ***In addition to the above, CSMC now offers fees for service support with grant research and application development for schools interested in pursuing other specialized grant funds.***

## AUTHORIZER OVERSIGHT SUPPORT

CSMC's goal is for your school to maintain a good standing and strong rapport with your authorizer. We have decades of experience collaborating with the CDE, County Offices of Education, and Local District authorizers.

- ❑ Support with strategy and written responses to your authorizer and review all communications and develop strategic responses.
- ❑ Participate in teleconferences/meetings and meet in person with the school and authorizer, as needed. Including on-site visits.
- ❑ Review and present highlights and feedback from prior oversight visit to business operations staff, leadership, and Board) culminating in a strategic plan and messaging authorizer.
- ❑ Advance review of fiscal preparation guide and all authorizer requests and requirements related to oversight audit. CSMC compiles fiscal documents/folders (and identifies items where school site input is required) so nothing is missed.

## VENDORS AND FACILITY FINANCING SUPPORT

- ❑ CSMC can provide support with vendor negotiations and reviewing contracts.
- ❑ CSMC can assist with facility financing and support lender and underwriter relationships.

## SERVICE DELIVERY – CLIENT STANDING CALLS

CSMC utilizes a **CLIENT STANDING CALL** routine with most clients.

- ❑ This is a pre-set, recurring meeting, set to fit your schedule.
- ❑ It gives you direct access to your key CSMC contacts in each service division. One-stop.
- ❑ Ensures Responsiveness and Accessibility to Your Client Services and Support Team.
- ❑ Your assigned CSMC School Business Manager, Account Manager, and Payroll Tech participate in these calls along with your School Leadership and Business Operations team.
- ❑ CSMC can facilitate the development of an advance agenda with you to address your priorities while providing your school team with the evolving information, support, and training it needs.
- ❑ Each CSMC service division contributes to this agenda to keep everyone ahead of upcoming deadlines and keep your team coordinated with ours.
- ❑ CSMC follows up with a written summary of your agreed-upon action steps and delegated tasks for our team and yours.

CSMC routinely includes these important topics on these calls:

- ❑ Review of All Compliance Due Dates. Calendar Look Ahead that integrates into Board meeting planning.
- ❑ Restricted funds spending; and tracking. Coding of invoices.
- ❑ LCAP coding; spending; and tracking
- ❑ Outstanding payroll items
- ❑ Outstanding retirement items

CSMC's strategic onboarding and transition plan will include a schedule of these meetings. For most new client partners, these meetings occur weekly and then transition to bi-weekly or monthly.

This time is solely for **your school, and your team**, to collaborate with your entire CSMC Client Services and Support Team!

Roles & Responsibilities - Back-Office

Clarity on certain roles and responsibilities between CSMC and Charter School will help ensure high-quality, timely business services.

**Table 1 below outlines the roles and responsibilities of both parties:**

Table 1: Roles & Responsibilities - Back Office

CSMC	Golden Valley Charter Schools
<ul style="list-style-type: none"> <li>❑ Timely and accurate check payments</li> <li>❑ Payment of invoices according to Charter School's approval policies</li> <li>❑ Recordkeeping/processes adhering to generally accepted accounting standards for accuracy and security and approved by independent auditors.</li> <li>❑ Payment systems linked to financial statements and creating analyses for informed managerial decision-making.</li> <li>❑ Bank account reconciliations.</li> <li>❑ Invoice/payment research.</li> <li>❑ Advising clients on outstanding checks to ensure adequate cash</li> </ul>	<ul style="list-style-type: none"> <li>❑ Submission of Payment and Deposit Information</li> <li>❑ Weekly submission to CSMC of invoices, reimbursement requests, deposits, and other expenditures using CSMC forms and processes.</li> <li>❑ Coding all expenses and non-state funding deposits using CSMC forms and processes and codes from the most recent budget.</li> <li>❑ Banking: Monitoring and maintaining adequate bank account balances to meet expense obligations</li> <li>❑ Provide online read-only access to the bank account</li> </ul>

Accounting Deadlines and Calendars referenced above shall be provided separately by CSMC.



## SCOPE OF SERVICES: PAYROLL, RETIREMENT REPORTING & HUMAN RESOURCES

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CSMC uses an external payroll processor to accomplish the following tasks. CSMC helps interface between the Charter School and payroll processors. CSMC and performs quality checking and review of payroll processes. The Charter School pays all payroll processing fees directly to the payroll processor.

- ❑ **Payroll Processing** – CSMC calculates and processes payroll and payroll-related payments/deductions for salaried and hourly employees based on information submitted by authorized Charter School representatives. CSMC generates checks for signature by authorized Charter School representatives (or through electronic signature) or facilitates Direct Deposit at the Charter School's request. The fees set forth above include semi-monthly payroll processing.
- ❑ **Payroll Calendar**-CSMC will produce a payroll calendar to follow the Charter Schools payroll processing needs. This will be reviewed and approved by the Charter School then will be used throughout the fiscal year to meet necessary payroll deadlines.
- ❑ **Payroll Reporting** – CSMC and its payroll processor prepare, and file all required payroll reports for submission to federal and state agencies and submits electronic payroll, payroll tax reports, and payroll tax deposits to the appropriate authorities for a single EDD/tax ID number. CSMC provides payroll reporting services for multiple reporting EDD/tax ID numbers.
- ❑ **W-2 Processing** – CSMC works with the payroll processor to prepare W-2 forms, which are mailed to the Charter School, provided that this Agreement remains in effect at the end of the applicable calendar year, and subject to the timely receipt of accurate and complete information and data from Charter School, per CSMC policies, throughout the Term and including for any portion of the applicable calendar year that preceded the provision of services.
- ❑ **IRS, SDI, WC Support** – CSMC assists in resolving payroll tax issues before the IRS and other federal and state reporting agencies in a non-legal capacity. CSMC also assists the Charter School with any State Disability, Workers Comp, or Unemployment Insurance claims by providing supporting payroll reports.
- ❑ **STRS/PERS and Other Retirement Plan Administration** – The Charter School is responsible for STRS/PERS account set-up, administration forms and notices tied to enrollments, leaves of absence, and terminations, and any fees from outside parties including late fees and interest levied by STRS/PERS.
- ❑ CSMC retirement team will help the Charter School set up STRS/PERS accounts as requested and make appropriate deductions and payments to the county for STRS and/or PERS based on information provided by the Charter School. Some counties charge separately for this mandated service.
- ❑ CSMC will process the Charter Schools monthly retirement reporting and submit either directly to retirement agency or to the county that the Charter School resides.
- ❑ CSMC retirement team will work with the Charter School and county to obtain access to county specific reporting and submission requirements and server specific desktop applications when applicable.

- ❑ The CSMC retirement team can assist the Charter School in setting up with notifications, for required notices for all applicable retirement agencies to ensure they are current on rules and regulations.
- ❑ CSMC retirement team will assist with retirement questions and resolutions with the Charter School. When applicable, provide direct contacts at the county the Charter Schools reside in or retirement agency the Charter School have account(s) with for clarification(s).
- ❑ CSMC clients have discovered that corrections are needed to retirement reporting (STRS/PERS) that was completed before hiring CSMC as their back-office service provider. Often these required prior corrections may not be recognized or identified by clients, their employees, or the agencies involved until a time after the clients have contracted with CSMC. Resolution of these issues can often take months, including penalties and interest due to how retirement agencies process and audit correcting reports. CSMC recognizes the importance of ensuring accurate retirement reporting for all your employees. CSMC has the expertise and experience to support our clients with resolving these issues, however, depending on the time and effort required, CSMC's retirement team support may require a fee for this service arrangement.

## **HUMAN RESOURCES SUPPORT**

- ❑ Employee File Setup – CSMC supplies the Charter School with new hire packets to facilitate compliance with state and federal requirements, including Live Scan procedures, TB test guidelines, and credential verification.
- ❑ Teacher Credentialing Support – CSMC offers non-legal guidance and assistance to Charter School leaders in assessing teacher credentials.
- ❑ Handbook Development – CSMC provides non-legal business advice on employee handbooks, focusing on their business implications.

## Roles & Responsibilities - Payroll

Clarity on certain roles and responsibilities between CSMC and Charter School will help ensure high-quality, timely business services. **Table 2 below outlines the roles and responsibilities of both parties:**

**Table 2: Roles & Responsibilities - Payroll**

CSMC	Golden Valley Charter Schools
<ul style="list-style-type: none"> <li>❑ Accurate, complete payroll on a semi-monthly basis</li> <li>❑ Published Payroll Calendar with payroll deadlines.</li> <li>❑ Reminders for payroll deadlines</li> <li>❑ Final payroll information is sent to the client for approval by at least one working day before Charter School's payroll approval date when payroll is received per approved calendar.</li> <li>❑ Audited payroll register will be provided to the Charter School to review and approve prior to payroll submission due date as shown on the payroll deadline calendar.</li> <li>❑ Advice on setting up STRS/PERS CSMC will provide all payroll tax filing and W-2s.</li> <li>❑ Maintain client partners payroll systems based on information provided by the Charter School.</li> <li>❑ Completes monthly retirement reporting for STRS and PERS whichever is applicable.</li> <li>❑ CSMC will enter STRS retirement profiles for Charter Schools that report directly to STRS and not a county.</li> <li>❑ CSMC will maintain the appointments of CalPERS employees for Charter Schools that report directly to PERS and not to a county.</li> </ul>	<ul style="list-style-type: none"> <li>❑ Timecards and Changes: Submission to CSMC of timecards for new hires and other payroll changes by payroll calendar deadlines and using CSMC forms/processes.</li> <li>❑ Payroll Approval: Approval (email or text) to CSMC by - Payroll Calendar deadlines</li> <li>❑ New Hires: Timely submission to CSMC of new hire paperwork.</li> <li>❑ Enrolling (or working with a broker to enroll) staff in any 403b, health plans, and other insurance/retirement/contribution/ deduction programs.</li> <li>❑ Completing and submitting retirement forms for new hires, new enrollments, leave of absences, terminations, and retiring.</li> <li>❑ Terminating staff from health plans, retirement plans, other insurance, and other applicable contribution/ deduction programs.</li> </ul>

The Payroll Deadlines / Calendars referenced above shall be provided separately by CSMC.

## Scope of Services: Accountability and Education Program Compliance and Grant Writing Services

**(AVAILABLE UPON REQUEST – FEE FOR SERVICES)**

✓ Accountability Plans ✓ Charter Renewal ✓ Compliance ✓ Educational Partner Engagement  
 ✓ Executive Coaching ✓ Governance ✓ Instructional Leadership ✓ State & Federal Education Programs ✓ Grant  
 Research ✓ Writing, and Support

CSMC has the expertise and experience to provide additional support in these accountability and educational program compliance areas.

- CSMC's **webinars** are open to all charter school partners free of charge and will be filled with the most current information regarding topics ranging from compliance to strategic planning for accountability plans and charter renewal. More intensive workshops are offered for a fee.
- **CA Data Analysis for Instructional Improvement (State & Federal Accountability)**  
 Based on available state data including the CA Dashboard and CAASPP, serve as a partner for instructional improvement to meet the needs of various student groups appearing on the Dashboard. If a school has been identified for Differentiated Assistance (DA) and/or ESSA accountability, the school is required to develop a plan for improvement in student outcomes.
- **Educational Partner Engagement & Governance**  
 Transparency in charter school governance has been a particular focus of authorizers and organized labor in criticizing charter schools. The Consulting Services team provides a variety of support services for schools needing to develop a coherent plan for consistent student/parent/community engagement for input in the LCAP as well as other LEA, SEA, and Federal plans.
- **LCAP**  
 The three-year plan aligned to CA's Eight State Priorities has become crucial to how the charter school sets its accountability standards for growth over the term of the LCAP. Ideally, the Consulting Services team works with a school to develop the initial plan to ensure all required metrics meet the State requirements, as well as assisting in the development of responses to the varied prompts in the state template. Note: there are three different levels of support offered to align to your needs.
- **LCAP Federal Addendum** The federal addendum is a one-time requirement, last completed in June 2019 to account for the use of federal title funds in a manner that supplements state and local funds for the educational program.
- **Charter Renewal**  
 Support for the charter school leadership in developing the charter renewal petition for submission to the authorizer. Members of the Consulting Services team are uniquely positioned for this work based on experiences with a variety of authorizers throughout the State of California. Additionally, the team

maintains relationships with charter advocacy groups and the CDE to ensure a charter school considers political and strategic issues. Note: there are three different levels of support offered to align to your needs.

□ **State/Federal Programs Compliance for FPM**

FPM is a program review and the use of federal Title funds for specialized instructional programs targeted to the neediest students. Note: there are three different levels of support offered to align to your needs.

□ **Board Training**

CSMC are experts in providing high quality board training on multiple topics. Governing Best Practices; Brown Act Compliance; Board Roles and Responsibilities; Fiscal Management and Oversight are a few recurring topics.

## Master Services Agreement Between CSMC & Charter School

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This Master Services Agreement ("Agreement") is entered into as of **July 01, 2025** ("Effective Date"), by and between Charter School Management Corporation ("CSMC"), and Charter School ("Charter School" or "Client"), for CSMC's provision of back-office services to Charter School on the terms set forth herein:

1. **Term:** The term of this Agreement shall be from the Effective Date until June 30, 2028 (the "Initial Term").
2. **Services:** CSMC shall perform the services outlined in the Scope of Services attached hereto and incorporated herein, which may include finance and accounting, payroll and human resources support, business consulting, board meeting support, facilities guidance, compliance, and charter development and grants administration support services. Upon mutual written agreement, the parties may modify the Scope of Services by revising the Scope of Services at any time.
3. **Excluded Services:** Other than the Services outlined in the Scope of Services, CSMC is not responsible for any other services, unless mutually agreed to in writing. Examples of excluded services include but are not limited to, legal services or legal costs, technology installation and support, purchasing of small items or curriculum materials, printing and graphic arts, grant-writing or fund-raising, hiring, meetings with outside parties (e.g., the Charter School Board or authorizer) beyond those meetings required to accomplish the Services, Special Education administration, testing, assessment, compliance with the Every Student Succeeds Act, compliance with government grant requirements, audits, attendance accounting, employee performance reviews, Student Information Systems support, and other outside professional services costs ("Excluded Services"). If the Charter School wishes to obtain Student Information Systems support, the parties shall enter into a supplemental service level agreement that outlines the parameters of all student data services.
4. **Compensation:** In exchange for CSMC's provision of the Services, Charter School agrees to pay as follows:
  - a. **Services Fee:** CSMC does not solely base its fees on the number of students at a charter school. Instead, it provides an economic, tailored flat rate that is a result of CSMC's discussion with the school about its specific needs. The fee for Services for Charter School shall be as outlined in the Scope of Service ("Services Fee"). This Services Fee shall apply to the provision of Services starting **July 01, 2025**
    - i. **Revision of Services Fee During Term:** Upon mutual written agreement, the parties may modify the Services Fee by revising the Scope of Services at any time, e.g., to reflect an agreed-upon change in the scope of Services. CSMC also closely tracks the hours it spends on performing the tasks for Charter School. If at any time CSMC or Charter School believes the Services Fee does not accurately reflect the amount of work and resources expended by CSMC, the parties shall enter good faith discussions to increase or decrease the Services Fee.
  - b. **The rate for A La Carte Services:** Should Charter School desire a la carte services at any time during the Term, CSMC would be pleased to provide such a la carte services subject to CSMC's capacity and written agreement.

- i. The A la carte services may include but not be limited to grant-writing (e.g., PCSGP), any in-person board attendance beyond 24 hours in a year, drafting new and renewal charter petitions, facility acquisition and lease negotiation support, and charter revocation and notice compliance support, document subpoena or testimony support, and implementation of computer systems.

For services work, CSMC shall produce invoices for services and all expenses due to CSMC. Payment for all services and expenses are due upon presentation of invoices. CSMC reserves the right to suspend the provision of Services in the event an invoice is 30 days past due.

Additionally, CSMC retains the right to assess a 1 % per month (12 % per annum) late charge or the maximum legal rate of interest, whichever is less, on unpaid balances that are over 30 days past due.

Charter School shall reimburse CSMC for all reasonable costs incurred, including reasonable attorney's fees, in collecting past due amounts owed by Charter School.

5. **Charter School Obligations:** In addition to the obligations listed in the Scope of Services, Charter School shall be responsible for the following:
  - a. **Timely Submission of Information:** To provide the Services, CSMC relies on Charter School to provide timely, accurate, and complete information, and to cooperate reasonably with CSMC. CSMC shall not be responsible for any missed deadlines if Charter School and/or Charter School's contractors (e.g., auditors) fail to timely provide necessary information and materials to CSMC. A submission is timely under this Agreement if CSMC, in its sole discretion, determines it has sufficient time to complete its required tasks.
  - b. **Right to Rely:** CSMC has the right to rely upon the truthfulness, completeness, and accuracy of the information and data provided by Charter School, its directors, officers, employees, and agents. CSMC shall not be expected to, and Charter School may not rely on CSMC to, discover and disclose errors, fraudulent financial reporting, misappropriation of assets, or illegal acts that may exist at one or more schools or offices operated by Charter School. Charter School understands and agrees that CSMC has no responsibility to identify and communicate deficiencies in Charter School's internal controls as part of CSMC's provision of Services under this Agreement.
  - c. **Notice of Material Changes:** Charter School shall immediately inform CSMC of any material change in Charter School or Charter School's operations that might impact CSMC's ability to provide the Services under this Agreement.
  - d. **Compliance:** CSMC's services will assist Charter School's back-office operations, but CSMC shall not be responsible for auditing Charter School's information and operations for completeness and compliance. Charter School is solely responsible for adopting and adhering to reasonable policies and procedures, and for ensuring the Charter School remains in compliance with all applicable rules and regulations, its charter(s) and any MOUs or other contracts, and sound fiscal operations.
  - e. **Direction:** Charter School acknowledges that by providing the Services, CSMC performs an advisory and task-related function, and therefore provides the Services at the direction of Charter School.

Charter School retains ultimate decision-making authority on the execution of agreements, transactions, and payments, and the determination of rights, processes, controls, and obligations rests entirely in the discretion and control of Charter School. The Charter School is responsible for attendance tracking and reviewing employee performance.

6. **Document Retention:** Charter School shall be responsible for providing CSMC with all records pertinent to the Services, including information stored electronically such as e-mails and other computerized records. Charter School agrees to retain, and not destroy, such records for the duration of any period mandated by applicable laws. CSMC shall retain its files for 3 years or may return them to Charter School, after which time CSMC shall destroy its files unless Charter School requests in writing that CSMC retain files for a shorter or longer retention period.
7. **No Legal Services:** Charter School acknowledges and agrees that CSMC does not provide legal services or licensed accounting services, and such licensed professional services are not included within the services which CSMC may provide under this Agreement. Charter School agrees to consult a lawyer and/or licensed accountant if Charter School seeks legal or accounting advice, and shall not rely on CSMC for such advice, consultation, or services.
8. **Support Regarding Charter Notices and Revocation:** Unless expressly included within the Services or otherwise mutually agreed upon by the parties, CSMC shall not be responsible to perform any services related to any charter revocation, notice to cure, a notice of concern, or related notices, and CSMC shall not be responsible for performing any services related to any closure of any school operated by Charter School.
9. **Limitation of Services:** CSMC cannot guarantee that the Services it provides under this Agreement will yield the results sought by Charter School. CSMC will use good faith efforts in providing Services to secure the reasonable objectives sought by Charter School during CSMC's performance of its Services under this Agreement. Charter School understands and agrees that it is retaining CSMC to perform only those Services defined herein and in the Scope of Services. Charter School agrees that CSMC will have no liability for, or indemnity obligations arising out of, CSMC's provision of any services, task, or work not included within the definition of Services.
10. **Limitation of Liability:** The parties agree that CSMC's liability for all claims, damages, and costs (including legal fees) of the Charter School arising from this Agreement is limited to \$100,000. In addition, Charter School expressly agrees to waive (among other damages) all punitive and exemplary damages in any proceeding.
11. **Disclaimer of Warranties:** CSMC makes no representations or warranties, express or implied, regarding its services, including but not limited to any warranties of merchantability, fitness for a particular purpose, non-infringement, accuracy, or uninterrupted or error-free performance. Charter School acknowledges that the success or effectiveness of services depends on various factors beyond the control of CSMC. CSMC makes no warranties that include or involve the use of third-party products, software, or services, and disclaims all liability for any defects, errors, or failures related to them.
12. **Limitation of Liability for Referral:** The Services which CSMC is required to perform under this Agreement do not include referring Charter School to any other service provider, person, or company. If CSMC is asked and elects to make a referral, Charter School acknowledges and agrees that Charter School shall be solely responsible for interviewing, researching, and retaining any such service provider, person, or company, and



Charter School shall rely on its assessment in making any hiring decision. CSMC does not warrant or guarantee the services, work, or results of any service provider, person, or company that CSMC may refer to Charter School.

13. **Employee Recruitment Restriction:** Charter School recognizes and acknowledges that CSMC expends considerable time and effort and incurs substantial costs in recruiting, training, and retaining qualified personnel. Charter School agrees to not hire as an employee or independent contractor, either directly or indirectly, any employee of CSMC, who has provided services to Charter School under this Agreement, during the term of this Agreement and for a period of 12 months after such person terminates employment with CSMC. Charter School agrees that a breach of the foregoing restriction would cause irreparable harm to CSMC's business, and the damages therefrom would be difficult if not impossible to measure. Consequently, if Charter School breaches this provision, Charter School agrees to pay CSMC an amount equal to 100 % of the individual's projected annual compensation from CSMC.
14. **Governing Law and Dispute Resolution:** This Agreement shall be construed in accordance with the laws of the State of **CA**. CSMC and Charter School agree that all disputes or controversies of any nature relating to or arising at any time under this Agreement or otherwise in connection with the rights and obligations under this Agreement shall be resolved by binding arbitration, which shall constitute the sole forum for any disputes between the parties to this Agreement. This means by signing this Agreement, each party is waiving the right to take court action and is waiving the right to a jury. Each party also agrees to and hereby does, waive any right to compel the other party to participate as a defendant, cross-defendant, or in any other capacity in any court action, including any action for indemnity. The arbitration shall be governed by the JAMS Comprehensive Arbitration Rules and Procedures conducted in California. The parties to this Agreement further agree that any arbitration demand must be filed with JAMS within 12 months from the time of any breach of this Agreement and that any claim commenced or filed after that time shall be time-barred as a matter of law.
15. **Termination:**
  - a. Either party may terminate this Agreement for breach of a material term or condition of this Agreement upon 60 days written notice to the other party. Such written notice shall specifically identify the breach and provide 30 days to cure. Upon any termination under this section, Charter School shall pay CSMC for all services rendered by CSMC before the effective date of termination.
  - b. CSMC may terminate this Agreement immediately upon written notice and without liability in the event: *(i) Charter School, in CSMC's reasonable judgment, violates any of its obligations described in Section 4. Upon any termination under this section, Charter School shall pay CSMC for all services rendered by CSMC before the effective date of termination, and Charter School shall also pay CSMC for all costs resulting from such early termination, such as costs related to demobilization.*
16. **Insurance:** Charter School represents and warrants that it has obtained property general liability insurance, workers compensation insurance, automobile insurance (to the extent applicable), and insurance coverage for negligence, errors and omissions/educators' legal liability, abuse and molestation, and employment practices liability as may be required and in amounts as outlined in its charter(s).

17. **Indemnification:** Charter School shall indemnify CSMC and hold harmless its directors, officers, employees, and agents from and against all actions, claims, damages, and losses, including attorney's fees that may arise out of or in any way result from the negligent or intentional acts, errors, or omissions of Charter School. To the extent that Charter School properly directs CSMC, and to the extent that CSMC fails to properly perform the Services, CSMC shall indemnify and hold Charter School and its officers and employees harmless from and shall defend at its own expense all claims, demands, or suits at law or equity arising in whole or in part, but only to the extent that they arise from CSMC's active negligence or express breach of its obligations under this Agreement. Nothing in this Agreement shall require CSMC to indemnify Charter School against claims, demands, or suits based upon intentional or negligent acts of Charter School, its agents, officers, or employees.
18. **Proprietary Information:** The parties acknowledge and agree that during this Agreement they may have access to certain information proprietary to each other, which may include but are not limited to trade secrets, policies, procedures, intellectual property, business or strategic plans, contractual arrangements or negotiations, financial information, and employee information (collectively, the "Proprietary Information"). Each party's Proprietary Information shall be and remain the sole property of that party at all times. Each party shall maintain the confidentiality of all Proprietary Information to the extent applicable and shall not divulge such information to any third parties, except *(i) as may be necessary for the discharge of its obligations under this Agreement and (ii) as required by law*. Each party shall take reasonable precautions against disclosure of any of the other party's Proprietary Information to unauthorized persons by any of its officers, directors, employees, or agents. If either party receives a request for disclosure of the other party's information, including Proprietary Information, (whether according to a CA Public Records Act request or otherwise), the party that received the request shall provide the other party with prompt notice of the request. Each party agrees to keep all communications and work products confidential to the extent allowable by law.
19. **No Joint Venture:** The parties acknowledge that they will not hold themselves out as an agent, partner, or co-venturer of the other and that this Agreement is not intended and does not create any agency, partnership, joint venture, or any other type of relationship except the contract relationships established herein. CSMC shall be free to provide similar services to other clients.
20. **Parties Are Sole Obligors:** This Agreement is entered into by the Charter School for itself alone and not on behalf of, or as an agent for, any other entity, agency, school, or school district. Any obligation of the parties to this Agreement is and shall remain the sole responsibility of the parties. CSMC agrees that no employee, executive, officer, or director of Charter School shall be personally liable for payment or any breach of this Agreement and that CSMC may only look to Charter School for payment or performance of the obligations required under this Agreement. Likewise, Charter School agrees that no employee, executive, shareholder, officer, or director of CSMC shall be personally liable for payment or any breach of this Agreement and that Charter School may only look to CSMC for payment or performance of the obligations required under this Agreement. In addition, CSMC will be providing Services only to Charter School under this Agreement and will not be required to perform work or services to any company or person affiliated with Charter School.

- 21. **Communication Between Parties:** Charter School will direct all communication to the CSMC Account Manager and/or the School Business Manager. CSMC will direct all communication to Charter School's designated primary contact defined in the Notice section below.
- 22. **Notice:** All notices, requests, offers or demands, or other communications (each, a "Notice") given to or by the parties under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if personally served on the party to whom notice is to be given, by electronic mail at the address below, or seventy-two (72) hours after mailing by United States mail first class, registered or certified mail, postage prepaid, addressed to the party to whom notice is to be given, at such party's address set forth below, or such other address for such party as shall be specified in a notice given under this Section.

CSMC	Golden Valley Charter Schools (GVCS)
CSMC 43460 Ridge Park Dr. Temecula, CA 92590 slanni@csmci.com Attn: Sandro Lanni	Golden Valley Charter Schools (GVCS) 1000 River Rock Drive Folsom, CA, 95630 cbuckley@goldenvalleycharter.org Attn: Caleb Buckley

- 23. **Headings:** The descriptive headings of the sections and paragraphs of this Agreement are inserted for convenience only, are not part of this Agreement, and do not in any way limit or amplify the terms or provisions of this Agreement.
- 24. **Assignment:** Charter School shall not assign this Agreement, any interest in this Agreement, or any of its rights or obligations under this Agreement without the express prior written consent of the CSMC. This Agreement shall be binding on and shall inure to the benefit of, the parties and their respective permitted successors and assigns. CSMC reserves the right, in its sole discretion, to subcontract Services to qualified subcontractors.
- 25. **Entire Agreement:** This Agreement, including its attachments, constitutes the entire agreement between the parties concerning the subject matter contained herein and supersedes all agreements, representations, and understandings of the parties concerning such subject matter made or entered into before the date of this Agreement.
- 26. **Compliance with Laws:** Each party agrees to comply with all applicable laws in connection with the performance of such party's obligations under this Agreement and the operation of such party's business. As used herein, "law" means any federal, state, local or foreign law, statute, ordinance, franchise, permit, concession, license, write, rule, regulation, order, injunction, judgment, or decree.
- 27. **Amendments:** No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing by both parties.
- 28. **No Waiver:** No waiver of any provision of this Agreement shall constitute, or be deemed to constitute, a waiver of any other provision, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

- 29. **Severability:** If any provision of this Agreement is invalid or contravenes CA law, such provision shall be deemed not to be a part of this Agreement and shall not affect the validity or enforceability of its remaining provisions, unless such invalidity or unenforceability would defeat an essential business purpose of this Agreement.
- 30. **Force Majeure:** Neither Party shall be liable for any delay or failure to perform its obligations under this Agreement due to any cause beyond its reasonable control, including but not limited to acts of God, war, terrorism, riots, embargoes, strikes, lockouts, fires, floods, earthquakes, or other natural disasters (each, a “Force Majeure Event”). The Party affected by a Force Majeure Event shall promptly notify the other Party of the Force Majeure Event and shall use commercially reasonable efforts to mitigate the effects of the Force Majeure Event. The Party affected by a Force Majeure Event shall be excused from the performance of its obligations under this Agreement for the duration of the Force Majeure Event, provided that such Party shall use commercially reasonable efforts to resume performance of its obligations as soon as reasonably practicable
- 31. **Counterparts - Electronic Signatures:** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument. A faxed copy or. A PDF copy of the fully executed original version of this Agreement shall have the same legal effect as an executed original for all purposes.

*Please note that CSMC does not provide legal services and all work should be reviewed by Charter School's legal counsel as appropriate. Please also note that we will review and possibly revise these fees after the first year if there are appreciable student enrollment changes.*

Charter School Management Corporation
Name: Sandro Lanni
Title: President
Date:
Signature:

Golden Valley Charter Schools
Name: Caleb Buckley
Title: Executive Director
Date:
Signature:

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
Second Interim Report - Detail**

Charter School Name: Golden Valley Orchard  
 (continued)  
 CDS #: 34-67447-0132399  
 Charter Approving Entity: San Juan Unified  
 County: Sacramento  
 Charter #: 1728  
 Fiscal Year: 2024/25

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9489, and 9660-9669, 9796 and 9797)  
 **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>A. REVENUES</b>										
1. LCFF Sources										
State Aid - Current Year	8011	2,309,828.00		2,309,828.00	1,101,868.00	-	1,101,868.00	2,301,981.00		2,301,981.00
Education Protection Account State Aid - Current Year	8012	54,791.00		54,791.00	13,565.00	-	13,565.00	54,792.00		54,792.00
State Aid - Prior Years	8019			-						-
Transfers to Charter Schools in Lieu of Property Taxes	8096	855,349.00		855,349.00	346,933.86	-	346,933.86	849,550.00		849,550.00
Other LCFF Transfers	8091, 8097			-						-
Total, LCFF Sources		3,219,968.00	-	3,219,968.00	1,462,366.86	-	1,462,366.86	3,206,323.00	-	3,206,323.00
2. Federal Revenues										
No Child Left Behind/Every Student Succeeds Act	8290		50,731.00	50,731.00		22,319.00	22,319.00		51,922.00	51,922.00
Special Education - Federal	8181, 8182			-			-			-
Child Nutrition - Federal	8220		39,000.00	39,000.00		24,936.76	24,936.76		39,000.00	39,000.00
Donated Food Commodities	8221			-			-			-
Other Federal Revenues	8110, 8260-8299		3,376.00	3,376.00		15,260.00	15,260.00		28,851.00	28,851.00
Total, Federal Revenues			93,107.00	93,107.00		62,515.76	62,515.76		119,773.00	119,773.00
3. Other State Revenues										
Special Education - State	StateRevSE		149,411.00	149,411.00		41,310.56	41,310.56		161,795.00	161,795.00
All Other State Revenues	StateRevAO	54,297.00	412,402.00	466,699.00	29,736.72	46,326.51	76,063.23	57,768.00	521,675.51	579,443.51
Total, Other State Revenues		54,297.00	561,813.00	616,110.00	29,736.72	87,637.07	117,373.79	57,768.00	683,470.51	741,238.51
4. Other Local Revenues										
All Other Local Revenues	LocalRevAO	120,000.00		120,000.00	15,660.90		15,660.90	120,000.00		120,000.00
Total, Local Revenues		120,000.00		120,000.00	15,660.90		15,660.90	120,000.00		120,000.00
<b>5. TOTAL REVENUES</b>		<b>3,394,265.00</b>	<b>654,920.00</b>	<b>4,049,185.00</b>	<b>1,507,764.48</b>	<b>150,152.83</b>	<b>1,657,917.31</b>	<b>3,384,091.00</b>	<b>803,243.51</b>	<b>4,187,334.51</b>
<b>B. EXPENDITURES</b>										
1. Certificated Salaries										
Certificated Teachers' Salaries	1100	798,197.00	117,000.00	915,197.00	528,244.63	78,060.00	606,304.63	798,197.00	117,000.00	915,197.00
Certificated Pupil Support Salaries	1200			-			-			-
Certificated Supervisors' and Administrators' Salaries	1300	110,689.00		110,689.00	64,568.45		64,568.45	110,689.00		110,689.00
Other Certificated Salaries	1900	30,921.00	78,523.00	109,444.00	28,443.25	51,992.37	80,435.63	30,921.00	78,523.00	109,444.00
Total, Certificated Salaries		939,807.00	195,523.00	1,135,330.00	621,256.34	130,052.37	751,308.71	939,807.00	195,523.00	1,135,330.00
2. Non-certificated Salaries										
Non-certificated Instructional Aides' Salaries	2100	133,929.48	65,966.00	199,895.48	89,701.73	52,793.31	142,495.04	144,895.48	55,000.00	199,895.48
Non-certificated Support Salaries	2200	19,321.00	153,925.00	173,246.00	18,871.37	92,232.56	111,103.93	73,246.00	100,000.00	173,246.00
Non-certificated Supervisors' and Administrators' Sal.	2300		25,200.00	25,200.00	525.00	19,698.75	20,223.75	600.00	24,600.00	25,200.00
Clerical and Office Salaries	2400	109,200.00		109,200.00	53,107.91		53,107.91	109,200.00		109,200.00
Other Non-certificated Salaries	2900	2,500.00	38,513.00	41,013.00	2,918.44	26,626.76	29,545.20	13,012.48	28,000.00	41,012.48
Total, Non-certificated Salaries		264,950.48	283,604.00	548,554.48	165,124.45	191,351.38	356,475.83	340,953.96	207,600.00	548,553.96
3. Employee Benefits										
STRS	3101-3102	174,035.03	42,813.00	216,848.03	97,732.22	30,432.23	128,164.45	181,848.03	35,000.00	216,848.03
PERS	3201-3202	87,385.58	56,157.00	143,542.58	65,918.10	35,339.44	101,257.54	107,542.58	36,000.00	143,542.58
OASDI / Medicare / Alternative	3301-3302	35,889.66	22,537.00	58,426.66	28,174.98	14,446.27	42,621.25	43,426.66	15,000.00	58,426.66
Health and Welfare Benefits	3401-3402	174,000.00		174,000.00	77,912.08	32,295.96	110,208.04	146,500.00	35,000.00	181,500.00
Unemployment Insurance	3501-3502	18,703.00	1,500.00	20,203.00	5,292.33	2,241.41	7,533.74	15,203.00	5,000.00	20,203.00
Workers' Compensation Insurance	3601-3602	35,361.56		35,361.56	13,515.47	5,464.53	18,980.00	29,361.56	6,000.00	35,361.56
OPEB, Allocated	3701-3702			-			-			-
OPEB, Active Employees	3751-3752			-			-			-
Other Employee Benefits	3901-3902			-			-			-
Total, Employee Benefits		525,374.83	123,007.00	648,381.83	288,545.18	120,219.84	408,765.02	523,881.83	132,000.00	655,881.83
4. Books and Supplies										
Approved Textbooks and Core Curricula Materials	4100		300.00	300.00		296.00	296.00		300.00	300.00
Books and Other Reference Materials	4200			-			-			-
Materials and Supplies	4300	10,000.00	86,000.00	96,000.00	15,539.00	68,416.58	83,955.58	20,000.00	76,000.00	96,000.00
Noncapitalized Equipment	4400	21,200.00	25,000.00	46,200.00	5,270.35	27,188.06	32,458.41	10,000.00	36,200.00	46,200.00
Food	4700		135,000.00	135,000.00		76,403.65	76,403.65		135,000.00	135,000.00
Total, Books and Supplies		31,200.00	246,300.00	277,500.00	20,809.35	172,304.29	193,113.64	30,000.00	247,500.00	277,500.00
5. Services and Other Operating Expenditures										
Subagreements for Services	5100			-			-			-
Travel and Conferences	5200	28,400.00	25,000.00	53,400.00	5,690.83	22,696.66	28,387.49	23,400.00	30,000.00	53,400.00
Dues and Memberships	5300	8,760.00		8,760.00	8,406.00		8,406.00	8,760.00		8,760.00
Insurance	5400	49,000.00		49,000.00	41,783.50		41,783.50	49,000.00		49,000.00
Operations and Housekeeping Services	5500	47,858.00		47,858.00	23,944.32		23,944.32	47,858.00		47,858.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	333,683.00	1,500.00	335,183.00	220,458.37	94.52	220,552.89	335,083.00	100.00	335,183.00
Transfers of Direct Costs	5700-5799			-			-			-
Professional/Consulting Services and Operating Expend.	5800	789,365.00	110,000.00	899,365.00	320,180.62	174,935.55	495,116.17	677,079.45	255,000.00	932,079.45
Communications	5900	21,040.00		21,040.00	11,501.84		11,501.84	21,040.00		21,040.00
Total, Services and Other Operating Expenditures		1,278,106.00	136,500.00	1,414,606.00	631,965.48	197,726.73	829,692.21	1,162,220.45	285,100.00	1,447,320.45

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
Second Interim Report - Detail**

Charter School Name: Golden Valley Orchard  
(continued)  
CDS #: 34-67447-0132399  
Charter Approving Entity: San Juan Unified  
County: Sacramento  
Charter #: 1728  
Fiscal Year: 2024/25

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9489, and 9660-9669, 9796 and 9797)  
 **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)</b>										
Land and Land Improvements	6100-6170			-			-			-
Buildings and Improvements of Buildings	6200			-			-			-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			-			-			-
Equipment	6400			-			-			-
Equipment Replacement	6500			-			-			-
Lease Assets	6600			-			-			-
Subscription Assets	6700			-			-			-
Depreciation Expense (for accrual basis only)	6900			-			-			-
Amortization Expense-Lease Assets	6910			-			-			-
Amortization Expense-Subscription Assets	6920			-			-			-
Total, Capital Outlay				-			-			-
<b>7. Other Outgo</b>										
Tuition to Other Schools	7110-7143	-		-			-			-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-		-			-			-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-		-			-			-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-		-			-			-
All Other Transfers	7281-7299	-		-			-			-
Transfers of Indirect Costs	7300-7399	-		-			-			-
Debt Service:										
Interest	7438	-		-			-			-
Principal (for modified accrual basis only)	7439	-		-			-			-
Total, Other Outgo		-		-			-			-
<b>8. TOTAL EXPENDITURES</b>										
		3,039,438.31	984,934.00	4,024,372.31	1,727,700.80	811,654.61	2,539,355.41	2,996,863.24	1,067,723.00	4,064,586.24
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>										
		354,826.69	(330,014.00)	24,812.69	(219,936.32)	(661,501.78)	(881,438.10)	387,227.76	(264,479.49)	122,748.27
<b>D. OTHER FINANCING SOURCES / USES</b>										
1. Other Sources	8930-8979			-			-			-
2. Less: Other Uses	7630-7699			-			-			-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(330,014.00)	330,014.00	-	(661,501.78)	661,501.78	-	(264,479.49)	264,479.49	-
4. TOTAL OTHER FINANCING SOURCES / USES		(330,014.00)	330,014.00	-	(661,501.78)	661,501.78	-	(264,479.49)	264,479.49	-
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>										
		24,812.69	-	24,812.69	(881,438.10)	-	(881,438.10)	122,748.27	-	122,748.27
<b>F. FUND BALANCE, RESERVES</b>										
<b>1. Beginning Fund Balance</b>										
a. As of July 1	9791	120,123.15		120,123.15	120,123.15		120,123.15	120,123.15		120,123.15
b. Adjustments to Beginning Balance	9793, 9795			-			-			-
c. Adjusted Beginning Balance		120,123.15	-	120,123.15	120,123.15	-	120,123.15	120,123.15	-	120,123.15
2. Ending Fund Balance, June 30 (E + F.1.c.)		144,935.84	-	144,935.84	(761,314.95)	-	(761,314.95)	242,871.42	-	242,871.42
Components of Ending Fund Balance :										
<b>a. Nonspendable</b>										
Revolving Cash (equals object 9130)	9711			-			-			-
Stores (equals object 9320)	9712			-			-			-
Prepaid Expenditures (equals object 9330)	9713			-			-			-
All Others	9719			-			-			-
<b>b. Restricted</b>	9740			-			-			-
<b>c. Committed</b>										
Stabilization Arrangements	9750			-			-			-
Other Commitments	9760			-			-			-
<b>d. Assigned</b>										
Other Assignments	9780			-			-			-
<b>e. Unassigned/Unappropriated</b>										
Reserve for Economic Uncertainties	9789	120,731.00		120,731.00			-	121,938.00		121,938.00
Unassigned/Unappropriated Amount	9790	24,204.84	-	24,204.84	(761,314.95)	-	(761,314.95)	120,933.42	-	120,933.42

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
Second Interim Report - Detail**

Charter School Name: Golden Valley River  
(continued)  
CDS #: 34674470114983  
Charter Approving Entity: San Juan Unified School District  
County: Sacramento  
Charter #: 0946  
Fiscal Year: 2024/25

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9489, and 9660-9669, 9796 and 9797)  
 **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>A. REVENUES</b>										
1. LCFF Sources										
State Aid - Current Year	8011	1,965,275.00	-	1,965,275.00	949,230.00	-	949,230.00	1,979,993.00	-	1,979,993.00
Education Protection Account State Aid - Current Year	8012	428,130.00	-	428,130.00	133,333.00	-	133,333.00	428,130.00	-	428,130.00
State Aid - Prior Years	8019	-	-	-	-	-	-	-	-	-
Transfers to Charter Schools in Lieu of Property Taxes	8096	877,397.00	-	877,397.00	366,255.96	-	366,255.96	865,787.47	-	865,787.47
Other LCFF Transfers	8091, 8097	-	-	-	-	-	-	-	-	-
Total, LCFF Sources		3,270,802.00	-	3,270,802.00	1,448,818.96	-	1,448,818.96	3,273,910.47	-	3,273,910.47
2. Federal Revenues										
No Child Left Behind/Every Student Succeeds Act	8290	-	44,346.00	44,346.00	-	15,182.00	15,182.00	-	45,149.00	45,149.00
Special Education - Federal	8181, 8182	-	-	-	-	-	-	-	-	-
Child Nutrition - Federal	8220	-	42,000.00	42,000.00	-	20,025.38	20,025.38	-	42,000.00	42,000.00
Donated Food Commodities	8221	-	-	-	-	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	-	4,411.00	4,411.00	-	14,055.00	14,055.00	-	25,980.09	25,980.09
Total, Federal Revenues		-	90,757.00	90,757.00	-	49,262.38	49,262.38	-	113,129.09	113,129.09
3. Other State Revenues										
Special Education - State	StateRevSE	-	147,113.00	147,113.00	-	43,617.64	43,617.64	-	170,806.00	170,806.00
All Other State Revenues	StateRevAO	55,984.00	413,170.66	469,154.66	33,319.33	55,281.53	88,600.86	59,068.38	501,198.23	560,266.61
Total, Other State Revenues		55,984.00	560,283.66	616,267.66	33,319.33	98,899.17	132,218.50	59,068.38	672,004.23	731,072.61
4. Other Local Revenues										
All Other Local Revenues	LocalRevAO	82,025.00	-	82,025.00	10,218.51	-	10,218.51	82,025.00	-	82,025.00
Total, Local Revenues		82,025.00	-	82,025.00	10,218.51	-	10,218.51	82,025.00	-	82,025.00
<b>5. TOTAL REVENUES</b>		<b>3,408,811.00</b>	<b>651,040.66</b>	<b>4,059,851.66</b>	<b>1,492,356.80</b>	<b>148,161.55</b>	<b>1,640,518.35</b>	<b>3,415,003.85</b>	<b>785,133.32</b>	<b>4,200,137.17</b>
<b>B. EXPENDITURES</b>										
1. Certificated Salaries										
Certificated Teachers' Salaries	1100	889,512.93	143,730.88	1,033,243.81	453,051.05	144,703.44	597,754.49	889,711.29	147,732.52	1,037,443.81
Certificated Pupil Support Salaries	1200	-	-	-	-	-	-	-	-	-
Certificated Supervisors' and Administrators' Salaries	1300	98,345.00	-	98,345.00	57,367.73	-	57,367.73	98,345.00	-	98,345.00
Other Certificated Salaries	1900	152,158.14	11,836.86	163,995.00	28,675.65	11,007.95	39,683.60	152,158.14	11,836.86	163,995.00
Total, Certificated Salaries		1,140,016.07	155,567.74	1,295,583.81	539,094.43	155,711.39	694,805.82	1,140,214.43	159,569.38	1,299,783.81
2. Non-certificated Salaries										
Non-certificated Instructional Aides' Salaries	2100	183,454.62	68,335.38	251,790.00	118,411.85	73,222.95	191,634.80	175,454.62	76,335.38	251,790.00
Non-certificated Support Salaries	2200	103,586.76	94,909.24	198,496.00	8,403.17	90,713.30	99,116.47	103,586.76	94,909.24	198,496.00
Non-certificated Supervisors' and Administrators' Sal.	2300	-	25,200.00	25,200.00	-	19,698.75	19,698.75	-	25,200.00	25,200.00
Clerical and Office Salaries	2400	79,232.00	-	79,232.00	41,097.56	-	41,097.56	79,232.00	-	79,232.00
Other Non-certificated Salaries	2900	12,716.95	11,972.52	24,689.47	6,951.31	8,129.26	15,080.57	12,716.95	11,972.52	24,689.47
Total, Non-certificated Salaries		378,990.33	200,417.14	579,407.47	174,863.89	191,764.26	366,628.15	370,990.33	208,417.14	579,407.47
3. Employee Benefits										
STRS	3101-3102	205,760.90	41,695.61	247,456.51	91,027.21	21,436.24	112,463.45	206,563.10	41,695.61	248,258.71
PERS	3201-3202	131,244.54	25,485.18	156,729.72	49,063.39	54,218.95	103,282.34	96,729.72	60,000.00	156,729.72
OASDI / Medicare / Alternative	3301-3302	52,737.81	10,372.83	63,110.64	24,503.46	19,103.40	43,606.86	43,171.54	20,000.00	63,171.54
Health and Welfare Benefits	3401-3402	149,815.00	30,685.00	180,500.00	74,450.77	44,853.18	119,303.95	137,000.00	51,000.00	188,000.00
Unemployment Insurance	3501-3502	18,275.77	3,743.23	22,019.00	4,397.56	2,381.18	6,778.74	17,256.64	4,762.36	22,019.00
Workers' Compensation Insurance	3601-3602	32,811.96	6,562.86	39,374.82	12,926.87	6,053.12	18,979.99	32,900.16	6,562.86	39,463.02
OPEB, Allocated	3701-3702	-	-	-	-	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-	-	-	-	-
Other Employee Benefits	3901-3902	-	-	-	-	-	-	-	-	-
Total, Employee Benefits		590,645.97	118,544.71	709,190.68	256,369.26	148,046.07	404,415.33	533,621.15	184,020.83	717,641.98
4. Books and Supplies										
Approved Textbooks and Core Curricula Materials	4100	-	-	-	-	-	-	-	-	-
Books and Other Reference Materials	4200	-	-	-	-	-	-	-	-	-
Materials and Supplies	4300	19,049.12	66,950.88	86,000.00	10,306.97	64,991.56	75,298.53	19,000.00	67,000.00	86,000.00
Noncapitalized Equipment	4400	34,080.00	10,800.00	44,880.00	5,992.28	17,873.56	23,865.84	26,880.00	18,000.00	44,880.00
Food	4700	100,000.00	35,000.00	135,000.00	-	72,952.69	72,952.69	-	135,000.00	135,000.00
Total, Books and Supplies		153,129.12	112,750.88	265,880.00	16,299.25	155,817.81	172,117.06	45,880.00	220,000.00	265,880.00
5. Services and Other Operating Expenditures										
Subagreements for Services	5100	-	-	-	-	-	-	-	-	-
Travel and Conferences	5200	4,000.00	19,400.00	23,400.00	4,084.47	18,354.10	22,438.57	4,572.00	19,400.00	23,972.00
Dues and Memberships	5300	8,760.00	-	8,760.00	8,747.50	-	8,747.50	8,760.00	-	8,760.00
Insurance	5400	49,000.00	-	49,000.00	51,068.50	-	51,068.50	51,069.00	-	51,069.00
Operations and Housekeeping Services	5500	58,140.00	-	58,140.00	50,476.82	-	50,476.82	58,140.00	-	58,140.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	331,786.00	-	331,786.00	223,282.67	-	223,282.67	331,786.00	-	331,786.00
Transfers of Direct Costs	5700-5799	-	-	-	-	-	-	-	-	-
Professional/Consulting Services and Operating Expend.	5800	645,089.50	113,692.50	758,782.00	320,758.67	191,250.52	512,009.19	659,664.27	251,500.00	911,164.27
Communications	5900	21,040.00	-	21,040.00	9,905.69	-	9,905.69	21,040.00	-	21,040.00
Total, Services and Other Operating Expenditures		1,117,815.50	133,092.50	1,250,908.00	668,324.32	209,604.62	877,928.94	1,135,031.27	270,900.00	1,405,931.27

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
Second Interim Report - Detail**

Charter School Name: Golden Valley River  
(continued)  
CDS #: 34674470114983  
Charter Approving Entity: San Juan Unified School District  
County: Sacramento  
Charter #: 0946  
Fiscal Year: 2024/25

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9489, and 9660-9669, 9796 and 9797)  
 **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>6. Capital Outlay</b> (Objects 6100-6170, 6200-6500 for modified accrual basis only)										
Land and Land Improvements	6100-6170			-			-			-
Buildings and Improvements of Buildings	6200			-			-			-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			-			-			-
Equipment	6400			-			-			-
Equipment Replacement	6500			-			-			-
Lease Assets	6600			-			-			-
Subscription Assets	6700			-			-			-
Depreciation Expense (for accrual basis only)	6900			-			-			-
Amortization Expense-Lease Assets	6910			-			-			-
Amortization Expense-Subscription Assets	6920			-			-			-
Total, Capital Outlay				-			-			-
<b>7. Other Outgo</b>										
Tuition to Other Schools	7110-7143	-		-			-			-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-		-			-			-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-		-			-			-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-		-			-			-
All Other Transfers	7281-7299	-		-			-			-
Transfers of Indirect Costs	7300-7399	-		-			-			-
Debt Service:										
Interest	7438			-			-			-
Principal (for modified accrual basis only)	7439			-			-			-
Total, Other Outgo				-			-			-
<b>8. TOTAL EXPENDITURES</b>		3,380,596.99	720,372.97	4,100,969.96	1,654,951.15	860,944.15	2,515,895.30	3,225,737.18	1,042,907.35	4,268,644.53
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		28,214.01	(69,332.31)	(41,118.30)	(162,594.35)	(712,782.60)	(875,376.95)	189,266.67	(257,774.03)	(68,507.36)
<b>D. OTHER FINANCING SOURCES / USES</b>										
1. Other Sources	8930-8979			-			-			-
2. Less: Other Uses	7630-7699			-			-			-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(69,332.31)	69,332.31	-	(712,782.60)	712,782.60	-	(257,774.03)	257,774.03	-
4. TOTAL OTHER FINANCING SOURCES / USES		(69,332.31)	69,332.31	-	(712,782.60)	712,782.60	-	(257,774.03)	257,774.03	-
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		(41,118.30)	(0.00)	(41,118.30)	(875,376.95)	-	(875,376.95)	(68,507.36)	-	(68,507.36)
<b>F. FUND BALANCE, RESERVES</b>										
1. Beginning Fund Balance										
a. As of July 1	9791	748,646.51		748,646.51	748,646.51		748,646.51	748,646.51		748,646.51
b. Adjustments to Beginning Balance	9793, 9795			-			-			-
c. Adjusted Beginning Balance		748,646.51		748,646.51	748,646.51		748,646.51	748,646.51		748,646.51
2. Ending Fund Balance, June 30 (E + F.1.c.)		707,528.21	(0.00)	707,528.21	(126,730.44)		(126,730.44)	680,139.15		680,139.15
Components of Ending Fund Balance :										
a. Nonspendable										
Revolving Cash (equals object 9130)	9711			-			-			-
Stores (equals object 9320)	9712			-			-			-
Prepaid Expenditures (equals object 9330)	9713			-			-			-
All Others	9719			-			-			-
b. Restricted	9740			-			-			-
c. Committed										
Stabilization Arrangements	9750			-			-			-
Other Commitments	9760			-			-			-
d. Assigned										
Other Assignments	9780			-			-			-
e. Unassigned/Unappropriated										
Reserve for Economic Uncertainties	9789	123,029.09		123,029.09			-	128,060.00		128,060.00
Unassigned/Unappropriated Amount	9790	584,499.12	(0.00)	584,499.12	(126,730.44)		(126,730.44)	552,079.15		552,079.15





Melissa Bassanelli  
*Superintendent of Schools*

Frank Camarda  
*Chief Operations Officer*

DATE: February 13, 2025

TO: Caleb Buckley, EdD, Executive Director  
Golden Valley Charter Schools  
1000 River Rock Drive, Ste. 220  
Folsom, CA 95630  
[cbuckley@goldenvalleycharter.org](mailto:cbuckley@goldenvalleycharter.org)

FROM: Frank Camarda, Chief Operations Officer, San Juan USD

RE: Preliminary Offer, Proposition 39 Offer of Facilities 2025-26 School Year

Dear Mr. Buckley:

The San Juan Unified School District is providing this preliminary offer of facilities as required by Title 5, section 11969.9(d) of the California Code of Regulations. This offer is based upon the enrollment projections provided by the Charter School in its request for facilities dated January 22, 2025. The specific facilities location and description contained in the attachments are reasonably equivalent to similar school grade configurations and facilities which were utilized by the Parties when initially identifying the location of the charter school.

Your charter's request for Proposition 39 facilities letter dated January 22, 2025, identified the following projected 2025-2026 ADA at the following charter requested sites (Filbert and Palisades): **400** K-8 in-district students, and **199** K-8 out of district students.

Based on these ADA projections, the 2025-26 facilities costs are calculated to be:

Filbert (Orchard) Campus Total: \$ 362,592.00

Palisades (River) Campus Total: \$ 351,568.00

**Combined Campuses Total: \$ 714,160.00**

The above facilities' costs are exclusive of utility costs. With the exception of the proposed facility costs, 2025-26 lease terms and conditions will remain consistent with the 2021-26 lease terms and conditions. In compliance with California Code of Regulations, Title 5, Section 11969.9(g), on or before March 1, 2025, the Charter School must respond to the District's preliminary offer expressing any concerns, addressing differences between this preliminary offer and the Charter School's facilities request and/or making counter proposals.

In its Final Statement of Reasons, the California Department of Education clarified that the purpose of this requirement is to encourage discussion and negotiation between the parties before a formal offer is prepared. (Cal. Dept. of Ed., Final Statement of Reasons re: Implementing Regulations, p. 12.) Negotiations between the Charter School and the District must occur prior to the District's issuance of a Final Notification of Space pursuant California Code of Regulations, Title 5, Section 11969.9(h). The California Department of Education explicitly stated that the Charter School's May 1 written response to a Final Notification of Space must accept or reject the formal offer in its entirety. The intent is for formal negotiations to occur

**ADDRESS**

3738 Walnut Avenue  
Carmichael, CA 95608

**PHONE**

(916) 971-5740

**WEBSITE**

[www.sanjuan.edu](http://www.sanjuan.edu)

before the final formal offer is provided, not after. (Id. at p. 13.) To comply with the implementing regulations, the Charter School must provide a meaningful counterproposal by March 1, 2025. Consequently, the Charter School should review all the facilities proposed herein, and in its March 1, 2025, response state whether the Charter School intends to occupy the total number of classrooms proposed.

The District will prepare a Final Notification of Space pursuant California Code of Regulations, Title 5, Section 11969.9(h) to meet the Charter School's direct needs as stated in the Charter School's March 1, 2025, counterproposal and in full compliance with Education Code section 47614 and the Implementing Regulations. In accordance with California Code of Regulations, Title 5, Section 11969.9(h). The California Department of Education explicitly stated that the Charter School's May 1st written response to a Final Notification of Space must accept or reject the formal offer in its entirety. The intent is for formal negotiations to occur before the final formal offer is provided, not after. (Id. at p. 13.) To comply with the Implementing Regulations, the Charter School must provide a meaningful counterproposal by March 1, 2025. Consequently, the Charter School should review all the facilities proposed herein, and in its March 1, 2025, response state whether the Charter School intends to occupy the total number of classrooms proposed.

The District will prepare a Final Notification of Space pursuant California Code of Regulations, Title 5, Section 11969.9(h) to meet the Charter School's direct needs as stated in the Charter School's March 1, 2025, counterproposal and in full compliance with Education Code section 47614 and the Implementing Regulations. In accordance with California Code of Regulations, Title 5, Section 11969.9(i) and the intent expressed by the California Department of Education, the Charter School will only be permitted to accept or deny the entirety of space offered in its Final Notification of Space. The Charter School may not partially accept some of the space offered and reject other space offered, and it will be obligated to pay the entirety of the pro-rata share identified in the Final Notification of Space should it accept the offered space.

I look forward to working with you to finalize your request for facilities.

Sincerely,

*Frank Camarda*

Frank Camarda,  
Chief Operations Officer  
San Juan Unified School District

Attachments:

- A: Cost Calculations
- B: 2025-26 Facility Costs
- C: In-District ADA Projections
- D: 2025-26 Space Assignments

EXHIBIT B

San Juan Unified School District  
Leased Facilities  
2025-2026 Cost Calculations

Charter: Golden Valley Charter  
Facility: Filbert (Orangevale)

Proposition 39 Space Allocation Calculation	
In-District ADA Projections per Gold Valley Letter dated:	1/22/2025
Classrooms Required to Meet ADA Identified in Request for Facilities Letter: <i>Loading is based on 24.2 students per room as defined by comparable schools and ADA adjusted</i>	
Sq. Ft. Assigned to Meet Request for Facilities Letter:	15,417
Prop. 39 Annual Space Fee Per Sq. Ft.:	\$ 10.20
Prop. 39 Annual Space Fee:	\$ 157,318.00

"Market Rate" Space Allocation Calculation	
Market Rate Sq. Ft. Assigned to Meet Request for Facilities Letter:	9,449
Market Rate Space Annual Fee Per Sq. Ft.	\$ 21.72
Market Rate Space Annual Fee:	\$ 205,274.00

Annual Fee \$ 362,592.00

Monthly Fee (rounded to nearest dollar) \$ 30,216.00

EXHIBIT A

San Juan Unified School District  
Leased Facilities  
2025-2026 Cost Calculations

Charter: Golden Valley Charter  
Facility: Palisades (River)

**Proposition 39 Space Allocation Calculation**

In-District ADA Projections per Gold Valley Letter dated: 1/22/2025

Classrooms Required to Meet ADA Identified in Request for Facilities Letter:  
*Loading is based on 23.8 students per room as defined by comparable schools and ADA adjusted*

Sq. Ft. Assigned to Meet Request for Facilities Letter: 16,562

Prop. 39 Annual Space Fee Per Sq. Ft.: \$ 10.20

Prop. 39 Annual Space Fee: **\$ 169,007.00**

**"Market Rate" Space Allocation Calculation**

Market Rate Sq. Ft. Assigned to Meet Request for Facilities Letter: 8,404

Market Rate Space Annual Fee Per Sq. Ft. \$ 21.72

Market Rate Space Annual Fee: **\$ 182,561.00**

**Annual Fee** **\$ 351,568.00**

**Monthly Fee (rounded to nearest dollar)** **\$ 29,297.00**

**2025-26 Facility Costs**

District-wide square footage <sup>2</sup> 4,571,612

**Prop 39 square foot fees:**

Function		23/24 Actuals	24/25 1st Interim	Difference
82XX	Unrestricted Maintenance & Operations <sup>3</sup>	\$ 2,212,257	\$ 2,949,645	\$ 737,388
	Deferred Maintenance TF LCFF SACS	\$ 2,000,000	\$ 2,000,000	\$ -
	Unrestricted Contribution to RRMA <sup>4</sup>	\$ 15,110,392	\$ 19,427,925	\$ 4,317,533
85XX	Facilities Acquisition & Construction			
87XX	Facilities Rents & Leases	\$ 4,000	\$ 9,109	\$ 5,109
91XX	Facilities related Debt services <sup>6</sup>			\$ -
93XX	Facilities Related Interfund transfers	\$ 60,000	\$ -	\$ (60,000)
	Unrestricted GF Maint Expenses	\$ 66,941	\$ -	\$ (66,941)
	Custodial Expenses <sup>5</sup>	\$ 19,927,221	\$ 22,263,091	\$ 2,335,870
	Unrestricted GF Utility Costs			\$ -
<b>Total Facility Contribution &amp; Costs</b>		<b>\$ 39,380,811</b>	<b>\$ 46,649,770</b>	<b>\$ 7,268,959</b>
<b>Expense per Sq. Ft. for Prop 39 Fees</b>		<b>\$ 9.19</b>	<b>\$ 10.20</b>	<b>\$ 1.01</b>

**Market Rate Info.**

**Facility maintenance fee:**

Total Maintenance & Operations Budget \$ 24,386,679

**Facility maintenance per sq ft**

**\$ 5.34**

Facility maintenance fee/district-wide square footage

**Custodial fee:**

Total custodial budget (922x, 9674 goals) \$ 22,263,091

Excludes objects 5748/5798,

**Custodial fee per sq ft.**

**\$ 4.87**

Custodial Fee/district-wide square footage

**Facility Rental Fee:**

Extended Market Rate: \$.96 per sq. ft. per month (x12) **\$ 11.52**

<sup>2</sup> Square footage from Nic Arps in Construction Dept. as of December, 2025

<sup>3</sup> Excludes custodial goals of 9220,

<sup>4</sup> DM contribution moved from RRMA

<sup>5</sup> Only custodial goals of 9220, in RS8150 & RS0000

<sup>6</sup> 91xx is not included ~ these are bus leases and does not apply

CC: Melissa Bassanelli  
 Kristi Blandford  
 Frank Camarda  
 Cherie Chenoweth

In-District ADA Projections per GVC Letter dated:				1/22/2025
2025-2026 Projections - Filbert				
		In-Dist ADA	Out-Dist ADA	Total ADA
	TK	14.00	8.00	22.00
	K	14.00	8.00	22.00
	1	22.00	12.00	34.00
	2	21.00	18.00	39.00
	3	27.00	18.00	45.00
	4	20.00	5.00	25.00
	5	21.00	7.00	28.00
	6	22.00	7.00	29.00
	7	20.00	8.00	28.00
	8	16.00	5.00	21.00
	Total	197.00	96.00	293.00
	TK-3	84.00	56.00	140.00
	4-8	99.00	32.00	131.00
	Total	183.00	88.00	271.00
	Percent	In	Out	
		67%	33%	

In-District ADA Projections per GVC Letter dated:				1/22/2025
2025-2026 Projections - Palisades				
		In-Dist ADA	Out-Dist ADA	Total ADA
	TK	27.00	-	27.00
	K	21.00	6.00	27.00
	1	30.00	14.00	44.00
	2	20.00	13.00	33.00
	3	17.00	15.00	32.00
	4	22.00	10.00	32.00
	5	23.00	9.00	32.00
	6	18.00	12.00	30.00
	7	13.00	14.00	27.00
	8	12.00	10.00	22.00
	Total	203.00	103.00	306.00
	TK-3	94.00	42.00	136.00
	4-8	88.00	55.00	143.00
	Total	182.00	97.00	279.00
	Percent	In	Out	
		66%	34%	

EXHIBIT B

San Juan Unified School District  
Leased Facilities  
2025-2026 Space Assignment

Site: **Orangevale/Filbert** In-District 62%  
Market 38%

Room	Area (Ext.)	Design	In Use	Prop 39	"Market"
1	1,005	Classroom	Yes	623	382
2	739	Classroom	Yes	458	281
3	699	Classroom	Yes	433	266
3A	659	Classroom	Yes	409	250
4	964	Used as storage RM	shared	299	183
5	1,629	Classroom	Yes	1,010	619
6	953	Classroom	Yes	591	362
7	953	Classroom	Yes	591	362
8	953	Classroom	Yes	591	362
9	962	Classroom	Yes	596	366
10	954	Classroom	Yes	591	363
11	953	Classroom	Yes	591	362
12	957	Classroom	Yes	593	364
K	1,486	Classroom	Yes	921	565
14	974	Classroom	Yes	604	370
15	967	Classroom	Yes	600	367
16	978	Classroom	Yes	606	372
18	960	Used as storage RM	shared	298	182
19	960	Used as storage RM	shared	298	182
Restroom 5-MP	278	Restroom	No		
Storage 1-3	440	Storage	Yes	273	167
Hall Way	1,317	hall way	Yes	817	500
Restrooms	229	Student RR	Yes	142	87
Restrooms	233	Student RR	Yes	144	89
Boys RR	465	Student RR	Yes	288	177
Girls RR	408	Student RR	Yes	253	155
MP Room	3,526	MP Room	Yes	2,186	1,340
Kitchen (storage)	555	Kitchen and Storage	no		
Office/Princ./RR	675	Office	Yes	419	257
Staff Room/RR	310	Staff	Yes	192.20	118
<b>TOTAL</b>	<b>27,141</b>			<b>15,417</b>	<b>9,449</b>

Shared Space is prorated at 73% in-district and 27% out of district

**Total Prop. 39 Sq. Ft. 15,417**  
**Total Market Rate Sq. Ft. 9,449**





**Proposition 28: Arts and Music in Schools Funding  
Annual Report  
Fiscal Year 2023-24**

Name: **Golden Valley Orchard**

CDS Code: **34674470132399**

Charter School Number: **1728**

Allocation Year: **2023-24**

1. Narrative description of the Prop 28 arts education program(s) funded.

**Funds are spent on materials for arts education in the classroom to support visual arts and music education.**

2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds
3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds: **0**
4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds: **0**
5. Number of students served: **296**
6. Number of school sites providing arts education: **1**

**Proposition 28: Arts and Music in Schools Funding  
Annual Report  
Fiscal Year 2023-24**

Name: **Golden Valley River**  
CDS Code: **34674470114983**  
Charter School Number: **0946**  
Allocation Year: **2023-24**

1. Narrative description of the Prop 28 arts education program(s) funded.

**Funds are spent on materials for arts education in the classroom to support visual arts and music education.**

2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds
3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds: **0**
4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds: **0**
5. Number of students served: **305**
6. Number of school sites providing arts education: **1**

Orchard School Board Report, March  
By Jennifer Evans, Faculty Chair

Here at Orchard many of us are working on our class plays, Baobab Tree performs their short stories of Norse mythology on March 14. Third grade is getting ready for their shelter reports which is their first big essay writing and such a fun project. They are also finishing up a hands-on gardening block with Ms. Bailey helping out. Their garden is so cute! Both first grade classes made it through the alphabet and are practicing their reading, writing, and math skills. As with River, we have all been preparing for our spring concert on March 20. Mrs. Kilpatrick has put together an amazing performance for 4<sup>th</sup> grade. A big thank you to her, Hilary, and Matt. We have a great music team at GVCS.

It's been such a joy watching Mrs. Doyon work with the first-grade class for her Waldorf credential. She is enjoying the process and so many teachers are helping her with this process.

Orchard had their tryouts for the Golden Stock last Thursday and the kids are so excited. Everyone completed their benchmarks, and we are looking forward to our debrief times. Everyone is finishing up their progress reports at Orchard and will hold parent/teacher conferences with the families' teachers deem necessary, and for any families that request a conference. Overall teachers are loving the weather, experiencing the spring spazziness that comes with the shift in weather with the students, and a sense of exhaustion that we know will go away on May 31.

Golden Valley's 25 Anniversary Gala was a huge success. What a great presentation and expression of gratitude to all who have helped make Golden Valley Charter Schools happen. We had a great time celebrating together and appreciate the hard work Marlene, Katie, parents, teachers, and students for making such wonderful donation items. The auction was a big success.

River School Board Report, March  
By Tavia Pagan, Faculty Chair

Teachers at the River School recently had a “check-in” where we shared both personal and professional struggles and successes. We do this from time to time, and last week’s felt particularly impactful. There is a collective wish for more forward thinking and planning in personnel matters. That being said, we are impressed with the professionalism and proactive impulse that our new HR director brings! We are hopeful that these impulses will lead us into the summer with a sense of confidence and stability. We feel supported by one another, knowing that we can reach out for help when we need it and that many hands will be there to hold us and guide us.

There are many “spring-like” behaviors in every classroom. This means that behaviors are becoming increasingly challenging from day-to-day. Teachers would like to remind parents that we utilize the Nurtured Heart approach to discipline and it works so well when it is utilized in all of your child’s environments, including at home. Have you read [Simplicity Parenting](#) or [The Soul of Discipline](#) by Kim John Payne? He is another excellent resource for parents who is also accessible through his weekly podcast if you are not excited about the idea of reading a book but are willing to devote 10 minutes of your time to listening to his practical parenting advice, which is in alignment with our school’s community values.

Ask your local kindergarten teacher to point you in the right direction! We are happy to share a podcast link, an article, a book, or a word of advice to support parents on this journey. Also, communicate directly with your child’s teacher with any questions or concerns, allowing yourself to “sleep” on anything that is emotionally charged. It takes a village, and we are all on the same team in support of your child.



March 2025

Through the blustery weather we are now looking forward to the community events to come—basketball games, Golden Valley’s exhibit at the Crocker Art Museum, the 25th anniversary Gala, Leprechaun VS. Gnome Spirit Day, School Concerts, and more to come. These events remind us of the creativity, generosity, and inspiration that is found within ourselves and our community.

The Orchard Rechartering process is underway—stay tuned for the opportunity to participate and continue to support our schools. Shout-out to Jennifer Hoover for her hard work keeping this process on track.

As a charter school we are funded based on attendance, and ensuring attendance is the easiest and most powerful way families can financially support our schools.

We are pleased there has been a renewed interest in Board Service from the community. As part of our ongoing efforts to recruit a robust Board of highly qualified candidates, the Board will continue to reach out to the community for those who would be well-equipped for Board service. As the process for qualification and preparation for Board service can take many months, it is important that the Board continue to recruit and network, bringing new members into this process throughout the year. For training, support, and organization purposes, most new members are brought on at the beginning of the school year, in August. If you or someone you know are interested in our schools’ governance, please contact the Board at [bot@gvcharter.org](mailto:bot@gvcharter.org)

Annual Giving Campaign: Donations are vital in allowing us to provide the best programs and services we can. Please help us reach our goal of \$100,000 for each campus by contributing. Annual Giving Campaign.

Volunteering: Please consider offering your unique skills and services to one or more of these tremendous groups:

- Classroom: See your class Teacher
- Diversity, Equity and Inclusion (DEI): [diversity@gvcharter.org](mailto:diversity@gvcharter.org)
- Golden Valley Education Fund (GVEF): [gvef@gvcharter.org](mailto:gvef@gvcharter.org)
- Parent Circle (PC) Orchard and River: [pc\\_orchard@gvcharter.org](mailto:pc_orchard@gvcharter.org)

Kindly,

Katie Gerski-Keller

Board of Trustees, Chair

Golden Valley Charter School

Meredith Willsen

Board of Trustees, Vic Chair

Golden Valley Charter School



# GOLDEN VALLEY CHARTER SCHOOLS

EXECUTIVE DIRECTOR REPORT

Submitted by Caleb Buckley, EdD

March 12, 2025

*K-8 Tuition-Free Public Waldorf Schools*

## THE CHARTER MANAGEMENT OFFICE

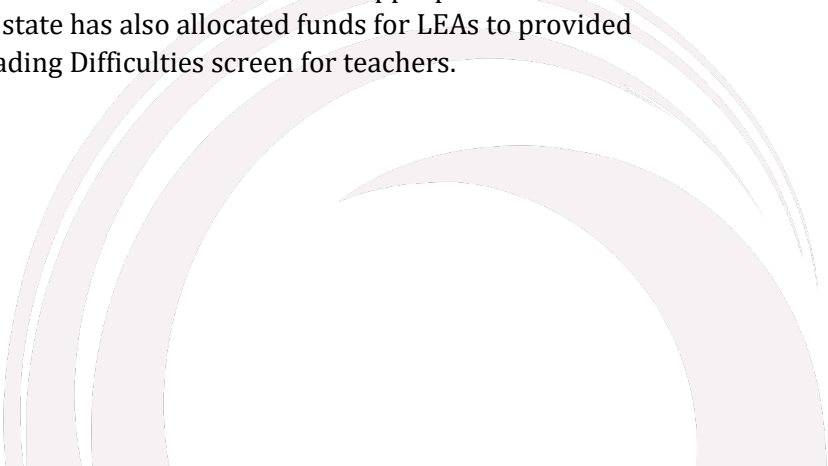
This month we are asking the board to assign our new HR Manager as an additional signer to our banking accounts at Wells Fargo. We also will continue to do business services with CSMC and recommend renewing their contract for the same fee structure as the prior year. Our insurance company wants board approval for field trips out of state so we are voting on the Shakespeare Festival trip for the Orchard 7<sup>th</sup> grade. Also under the consent agenda is a board resolution to affirm that the HR Manager and Executive Director are the “custodian of records” for DOJ – which means when volunteers and employees are fingerprinted, these two individuals have access to the confidential results.

The big items on our agenda will be the adjustments to the current year budget. Due mostly to low enrollment, the budgets have deficits that will require board action to put back into balance. Administration and the Finance Committee have made recommendations to bring the best picture possible to the board, and now some hard choices remain. This is a bigger question for next year if our classes do not fill.

Lastly, remember that Golden Valley has been here for 25 years and will be here at least for 25 more – so come celebrate with us! See you at the Gala and live auction.

### Accountability & Compliance

Starting in the 2025-26 school year all California public schools that serve students in grades K-2 will have to administer a Reading Difficulties Screener. The State Board of Education has a short list of approved screeners for LEAs to choose from. The Golden Valley leadership team is currently reviewing and evaluating which of the screeners will be the most appropriate and cost-effective to use with our youngest students. The state has also allocated funds for LEAs to provide professional development on the Reading Difficulties screen for teachers.





**ORCHARD** – As spring unfolds, we witness the renewal of life both in nature and within our school community. Our students have embraced the season with joyful learning, engaging deeply in hands-on projects, artistic expressions, and outdoor explorations that reflect the vitality of this time of year. Classes are eagerly planning their final field trips, including several overnight trips that will offer immersive, hands-on experiences. Our grades classes are also preparing for the highly anticipated Annual Concert on March 20th, where students will showcase their talents and provide a glimpse into their curriculum. We are awaiting the San Juan Board's response to our charter petition in April with both excitement and anticipation. In the spirit of renewal, our stage recently received a much-needed refresh with new background curtains, ties, and other repairs, made possible through a generous grant from the Orangevale Rotary. Additionally, our recent garden workday brought together parents, students, and Ms. Margie to beautify our outdoor spaces with dedication and care. From the gardens they tend to the songs and stories they share, our students' growth is a testament to the rich, holistic education we cultivate together. This season also brings beloved traditions, including our May Festival, Goldenstock, and various classroom celebrations that strengthen our bonds as a community. Thank you for your continued support in nurturing the wonder and curiosity that make our school thrive.

**RIVER** – With the virtue of the month being "diligence", this is a time for students to develop perseverance and dedication as they work through important academic milestones. Diligence increases our sense of being a cause rather than effect. With diligence, we are active rather than passive, taking initiative and directing our lives rather than being swept along. It is central to building grit and self-sufficiency, since without it, we are unable to mobilize our internal resources for coping and problem solving.

Diligence can be found in abundance throughout the River school campus. Our 4th graders are diving deep into their Animal Reports, carefully researching and collecting findings with enthusiasm and commitment. The 8th graders are working diligently on their 8th Grade Projects, demonstrating their ability to take initiative and see a long-term project through to completion. Our 7th grade students have begun work on a Renaissance Master Artist project. In the lower grades our 1st grade students have just finished their mastery of all the letters and are working on their CVC words, while the 2nd graders are fully engaged in their reading groups and expanding their skills daily. Additionally, as we approach state testing, we encourage all students to embrace the virtue of diligence by preparing mindfully and approaching their assessments with confidence and focus.



Enrollment and Attendance - Orchard							
	2024-2025	ADA Month 7	Movement	<i>24/25 Budget Assumptions</i>			
TK	22	83%	0				
K	34	87%	0				
ABK	22	Tk 83%/K 88%	0				
OBK	22	Tk 87%/K 89%	0				
MBK	12	Tk 76%/K 80%	0				
1	39	88%	0				
2	45	83%	0				
3	25	91%	0				
4	29	86%	+1				
5	30	89%	+1				
6	29	94%	+1				
7	22	78%	0				
8	20	85%	0			<i>Enrollment</i>	<i>ADA</i>
Total	295	87%	03/01=295				

Enrollment and Attendance - River							
	2024-2025	ADA Month 7	Movement	<i>24/25 Budget Assumptions</i>			
TK	25	89%	0				
K	41	89%	+1				
CBK	22	Tk 100%/K 100%	+1				
LBK	22	Tk 84%/K 88%	0				
PBK	22	Tk 95%/K 90%	0				
1	32	97%	0				
2	28	85%	0				
3	27	93%	0				
4	30	91%	0				
5	32	94%	0				
6	27	92%	0				
7	19	97%	0				
8	24	96%	0				
HS 1	2	100%	+1				
HS 2	4	100%	0				
HS 3	6	97%	+1				
HS 4	2	100%	0			<i>Enrollment</i>	<i>ADA</i>
Total	299	Total: 93%	03/01=299				

**Enrollment** – We have closed enrollment for the 2024-25 school year. Open Enrollment for the 2025-26 school year has closed and the Public Lottery will be held March 12, 2025.

**Outreach**– Up to 32 local Waldorf-inspired and play-based preschools have received invitations to sign up for upcoming Parent Information Meetings during GVCS Open Enrollment for 2025-26. Sign-ups are also available for prospective families through GVCS social media accounts and Eventbrite. These Waldorf-inspired and play-based preschools, will be invited to our upcoming May Festivals for both GV Orchard and GV River School.

Our 2025-26 Open Enrollment period closed on February 28, 2025. All applications received during the Open Enrollment period will receive qualifying priorities and will be included in the Public Lottery taking place Wednesday, March 12, 2025, at 9:00 am at the GV River School. We will continue to accept new applications for the 2025-26 school year and make offers once a waitlist has been exhausted. New for the 2025-26 school year, children turning four years old by September 1, 2025, are eligible for Transitional Kindergarten.

We will offer Spring Parent Information Meetings in April. Dates to be determined.

### Marketing, Communications, & Outreach

- Marketing & Outreach Focus: Communicating we are an established Charter School: 25th Anniversary Messaging
  - Posting Actively on Social Media to keep followers engaged
- Outreach
  - Crocker Art Exhibit: 1st – 8th grade art on display in the Education & Community gallery from January 16th through March 23rd 2025
    - Student art reception is free to the public on Sunday, March 16 at 1pm – 3pm
    - Our River School Art Teacher Teresa Thorman will present a 50-minute lecture on March 16<sup>th</sup> at 1pm
- Communications
  - ParentSquare, Groups for Crocker Art team, Gala Committee, PC & GVEF
    - Time, Talent, and Treasure Campaign: Tri-fold, video communications from principals and other staff and faculty presented through ParentSquare school newsletters
    - Campaign message focused on attendance, volunteering, serving a committee, and donating directly to the Annual Giving Campaign
    - Principal Videos about engagement for Time & Talent on ParentSquare. Next video end of March

Development

ANNUAL GIVING CAMPAIGN

- Targeted Group for Each school of Parents not donating on ParentSquare. Each communication sent, results in a minor trickle of new donors.
- Earnie the Eagle has visited five classes so far. Top percentage increase class for each school announced at Friday Gathering each month.
  - Communications with photos of Earnie the Eagle in the classroom are communicated in the school newsletters and social media
  - Twice a month, the teachers receive a communication of their class percentage and tips on what to communicate to their families to engage them with giving to the school

FUNDRAISING with GVEF

- GVEF meetings are focused on the upcoming Art Auctions and Gala. Finalizing logistics and auction.
  - o GVEF mixers will be scheduled before the end of the school year
  - o Gala Committee wrapping up final steps this week. Sold total of 208 dinner tickets and 4 Crash the Prom tickets. We will sell crash the prom tickets up until the event.
    - It looks like we have met the budget for the fundraiser up to event opening. All funds should be raised from here on.

SCHOOL	Donors/Enrollment	YDT Received	Projected AGC Receivables	Goal
GVOS	147/293	\$35,514		\$100,000.00
GVRS	203/296	\$57,544		\$100,000.00
General Donation	n/a	\$1,493		
<b>TOTAL</b>	<b>350/589</b>	<b>\$94551</b>	<b>\$130,151</b>	<b>\$200,000.00</b>





**25<sup>TH</sup> ANNIVERSARY**

*Gala & Auction*

**PROM NIGHT**

March 8<sup>th</sup>, 2025 • 6-10 PM

Folsom Community Center

*For more details, visit*  
[goldenvalleycharter.org/Events](http://goldenvalleycharter.org/Events)



**GOLDEN VALLEY**  
CHARTER SCHOOLS

The poster features a large, glowing disco ball on the left side. The background is dark with bokeh light effects. The text is arranged in a hierarchy, with the anniversary and event title at the top, followed by the date and location, and the school's name at the bottom. A decorative graphic of three overlapping, light-colored arches is positioned at the bottom of the page.

**CROCKER ART MUSEUM**  
**GVCS ART GALLERY EXHIBIT**

**JAN 13 - MARCH 23, 2025**

GOLDEN VALLEY STUDENTS 1ST-8TH PRESENT THEIR EXPLORATION OF A VARIETY OF ARTISTIC MEDIUMS, INCLUDING CRAFTS, WET-ON-WET PAINTING, CHARCOAL, GRAPHITE, AND PASTELS.

**ARTIST RECEPTION**  
SUN. MARCH 16, 2025

FREE LECTURE ON A CHILD'S CHANGING CONSCIOUSNESS THROUGH ART BY TERESA THORMAN

**FREE ADMISSION DURING RECEPTION**  
3/16/25

