

February 8, 2023

Board Meeting Access Information

| Date: | Wednesday, February 8, 2023 |
|---------------------------|--|
| Time: | 4:30 p.m. |
| Primary Location: | Golden Valley Orchard, Room 9, 6550 Filbert Ave, Orangevale, CA 95662 |
| Remote Location: 95662 | Golden Valley River School, Library, 9601 Lake Natoma Dr., Orangevale, CA |

Topic: BOT 2023.02.08 Time: Feb 8, 2023 04:30 PM Pacific Time (US and Canada)

Join Zoom Meeting https://us02web.zoom.us/j/89523389599?pwd=dndGMjRNM1NWdDFFN2VLVE5ONW4wZz09

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Dial by your location +1 669 900 9128 US Meeting ID: 895 2338 9599 Passcode: 939540 Find your local number: https://us02web.zoom.us/u/kd8PZLoqCt

This meeting is being conducted in person. Members of the public may attend in person, online via teleconference through the Zoom platform, or may phone in.

Members of the public who wish to comment during the Board meeting may do so in person at the primary meeting location, a remote meeting location, or use the "raise hand" tool on the Zoom platform. Members of the public may also email their comments to the Board at <u>bot@qvcharter.org</u>; emailed comments will be summarized by the board chair. Individual comments are limited to three (3) minutes. The Board will limit the total time for public comment to fifteen minutes. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Disability Accommodations. A person with a disability may contact the central office at (916) 597-1477, or email the board at <u>bot@gvcharter.org</u> at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.



Golden Valley Charter Schools Regular Meeting of the Board of Trustees 6550 Filbert Ave. Orangevale, CA 95662

February 8, 2023 Regular Meeting Agenda

- 1. **Call to Order** 4:30p.m.
- 2. Roll Call 4:30 p.m.

Board Members: Jennifer Huetter, Adam Errington, Katie Gerski-Keller, Ekaterina Khmelniker, Megan Mardones, Stephen Quadro, Meredith Willsen.

- 3. Board Member Exigencies and Remote Attendance 4:33 p.m. (J. Huetter) Action: Shall the board approve any board members to participate in this board meeting from a remote location due to unexpected emergencies per AB 2449? Information: Members must publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and if so, the general nature of the member's relationship with any such individuals; and ensure their meeting participation using both visual and audio technology.
- 4. Flag Salute/Quote/Moment of Silence 4:38 p.m.
- 5. Election of Officers to the Board 4:40 pm (J. Huetter)
 <u>Action</u>: Shall the board elect officers to the Board of Trustees for the 2022/2023 school year?
 5.1 Vice-Chair
 5.2 Secretary

6. **Public Comment** – 4:45 p.m.

This portion of the meeting is set aside for members of the audience to make public comments or raise issues that are not specifically on the agenda or for those that are on the agenda in areas of Board jurisdiction. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

7. Consent Agenda– 5:00 p.m.

(J. Huetter)

All items listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a member of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Executive Director recommends approval of all Consent Agenda items.

Action: Shall the Board approve the following items by consent?

7.1 Shall the board approve the January 18, 2023, Regular Meeting Minutes?

7.2 Shall the board approve the January 30, 2023, Special Meeting Minutes?

7.3 Shall the board approve the Golden Valley Orchard Safety Plan?

7.4 Shall the board approve the Golden Valley River Safety Plan?

7.5 Shall the board approve an out of state field trip to Ashland, Oregon in May of 2023 for the Orchard 7th grade?

 8. Executive Director Evaluation Policy – 5:05 p.m.
 (J. Huetter)

 Discussion: The board will discuss the revised Executive Director Evaluation Policy, 2nd reading.

(J. Huetter)

(C. Buckley)

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Golden Valley Charter Schools Regular Meeting of the Board of Trustees 6550 Filbert Ave. Orangevale, CA 95662

February 8, 2023

- 9. **Paid Time Off Policy** 5:15 p.m. *(P. Watson)* <u>Discussion</u>: The board will discuss the revised Paid Time Off Policy, 2nd reading.
- 10. Parent Involvement Policy, Orchard 5:25 p.m.(J. Hoover)Discussion: The board will discuss a new Parent Involvement Policy, 1st reading.
- 11. Parent Involvement Policy, River 5:35 p.m.(J. Hoover)Discussion: The board will discuss a new Parent Involvement Policy, 1st reading.
- 12. **2023-2024 Calendar** 5:45 p.m. *(C. Buckley)* <u>Discussion</u>: The board will discuss the 2023-2024 Instructional calendar for Golden Valley Charter Schools?
- 13. 2023-2024 Instructional Minutes 5:55 p.m.
 (C. Buckley)

 Information/Discussion: The executive director will present information on the 2023-2024 instructional minutes for Golden Valley Charter Schools.
- 14. Faculty Reports 6:00 p.m.
 <u>Faculty Chair, Orchard</u>: The Orchard Faculty Chair will present items of interest to the board. (H. Peery)
 <u>Faculty Chair, River</u>: The River Faculty Chair will present items of interest to the board. (A. Lacoste)
- 15. Executive Reports 6:10 p.m.
 <u>14.1 Board Chair Report</u>: The Board of Trustees Chair will present items of interest to the board. (J. Huetter)
 <u>14.2 Executive Director Report</u>: The Executive Director will present items of interest to the board. (C. Buckley)
- Closed Session: Public Employee Performance Evaluation 8:30 p.m. (J. Huetter) <u>Discussion</u>: The board will go into closed session to discuss the annual review of the principals of Golden Valley Orchard, Golden Valley River, and the Compliance Manager pursuant to § 54957.
- 17. Recitation of the Motto of the Social Ethic 6:25 p.m. The healing social life is found When in the mirror of each human soul The whole community finds its reflection, And when, in the community, The virtue of each one is living.
- 18. Adjournment of the meeting 6:26 p.m.

(J. Huetter)



January 18, 2023 Regular Meeting Minutes

1. Chair Huetter called the meeting to order at 4:34 p.m.

2. Roll Call –

Board Members: Jennifer Huetter, Adam Errington, Katie Gerski-Keller, Ekaterina Khmelniker, Megan Mardones, Stephen Quadro, Meredith Willsen (left at 5:26 p.m.). **Board Members Absent**: Stephen Quadro.

Guests: Caleb Buckley, Amala Easton, AJ Lacoste, Heather Peery, Ryan Sutton, Jennifer Hoover, Kim Blakley, Paula Watson (zoom), Becky Page (zoom, Orchard).

3. Board Member Exigencies and Remote Attendance -

<u>Action</u>: Shall the board approve any board members to participate in this board meeting from a remote location due to unexpected emergencies per AB 2449? TABLED. NO VOTE.

Information: Members must publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and if so, the general nature of the member's relationship with any such individuals; and ensure their meeting participation using both visual and audio technology.

4. Flag Salute/Quote/Moment of Silence – Caleb Buckley read the Unity virtue card.

5. Election of Officers to the Board -

Action: Shall the board elect officers to the Board of Trustees for the 2022/2023 school year?

5.1 Vice-Chair 5.2 Secretary TABLED. NO VOTE.

6. Public Comment –

There were no public comments.

7. Consent Agenda-

It was moved by Adam Errington, and seconded Megan Mardones that the Board approve the following items (7.2, 7.3, 7.4, 7.5; 7.1 was removed for a separate vote) by consent.

(Ayes: 6, Noes: 0, Abstain: 0)

7.2 The board approved the 2021-2022 Student Accountability Report Card for Golden Valley Orchard.

7.3 The board approved the 2021-2022 Student Accountability Report Card for Golden Valley River.

7.4 The board approved closing 2022/2023 enrollment at Golden Valley Orchard for all classes kindergarten through grade 6.

7.5 The board approved closing 2022/2023 enrollment at Golden Valley River for all classes kindergarten through grade 6.



Golden Valley Charter Schools Regular Meeting of the Board of Trustees 9601 Lake Natoma Dr. Orangevale, CA 95662

January 18, 2023

7.1 It was moved by Megan Mardones and seconded by Ekaterina Khmelniker that the board approve the December 14, 2023, Regular Meeting Minutes.

(Ayes: 4, Noes: 0, Abstain: 2, Gerski-Keller, Huetter)

8. 2021-2022 Audit Report –

<u>Action</u>: Shall the board accept the 2021-2022 Golden Valley Charter Schools' Audit Report prepared by Wilkinson Hadley King & Co LLC? TABLED/NO VOTE

9. Covid Safety Plan -

<u>Action</u>: It was moved by Megan Mardones and seconded by Katie Gerki-Keller, that the board approve a revised Covid Safety Plan.

(Ayes: 6, Noes: 0, Abstain: 0)

10. Implementation of SB 1100 and AB 2449 -

Discussion: The board discussed the implementation of Senate Bill 1100 and Assembly Bill 2449.

11. Executive Director Evaluation Policy -

<u>Discussion</u>: The board discussed the revised Executive Director Evaluation Policy, 1st reading.

12. Paid Time Off Policy –

<u>Discussion</u>: The board discussed the revised Paid Time Off Policy, 1st reading.

13. Memorandum of Understanding with GVEF -

<u>Discussion</u>: The board discussed a revised Memorandum of Understanding with Golden Valley Educational Foundation.

14. Faculty Reports -

Faculty Chair, Orchard: The Orchard Faculty Chair presented items of interest to the board. **Faculty Chair, River**: The River Faculty Chair presented items of interest to the board.

15. Executive Reports -

<u>14.1</u> Board Chair Report: The Board of Trustees Chair presented items of interest to the board. **<u>14.2</u>** Executive Director Report: The Executive Director presented items of interest to the board.

- 16. The board recited the Motto of the Social Ethic -
- 17. Chair Huetter adjourned the meeting at 6:06 p.m.

Respectfully submitted by Amala Easton.



January 30, 2023

Board Meeting Access Information

| Date: Time: | Monday, January 30, 2023 8:30 a.m. |
|----------------------------------|---|
| Primary Location: | Golden Valley Orchard, Room 9, 6550 Filbert Ave, Orangevale, CA 95662 |
| <i>Remote Location:</i> 95662 | Golden Valley River School, Library, 9601 Lake Natoma Dr., Orangevale, CA |

Special Meeting Minutes

- 1. Chair Jennifer Huetter called the meeting to order at 8:34 a.m.
- 2. **Roll Call** 8:30 a.m.

Board Members Present: Jennifer Huetter, Megan Mardones, Stephen Quadro, Meredith Willsen.

Board Members Absent: Adam Errington, Katie Gerski-Keller, Ekaterina Khmelniker. **Guests**: Caleb Buckley, Amala Easton, Ryan Sutton (River).

3. Board Member Exigencies and Remote Attendance -

<u>Action</u>: Shall the board approve any board members to participate in this board meeting from a remote location due to unexpected emergencies per AB 2449? TABLED. NO VOTE

4. Flag Salute/Quote/Moment of Silence – Caleb Buckley read the unity virtue card.

5. Public Comment –

There were no public comments.

6. 2021-2022 Audit Report -

<u>Action</u>: It was moved by Stephen Quadro and seconded by Meredith Willsen that the board accept the 2021-2022 Golden Valley Charter Schools' Audit Report prepared by Wilkinson Hadley King & Co LLC. **(Ayes: 4, Noes: 0, Abstain: 0)**

- 7. The board recited the Motto of the Social Ethic.
- 8. Chair Jennifer Huetter adjourned the meeting at 8:46 a.m.

Respectfully submitted by Amala Easton.



EXECUTIVE DIRECTOR EVALUATION POLICY

(Approved by the Board of Trustees October 12, 2016) (First Draft Presented to the Board of Trustees on January 18, 2023)

Purpose

This policy sets forth guidelines and directions related to the evaluation of the Executive Director.

The GVCS Executive Director (ED) is evaluated each year beginning with the selection of the evaluation committee in January in September and ending with a contract recommendation in March May.

The Director Evaluation Committee

The committee consists of the following Board members:

- One faculty representative nominated by the faculty representatives to the Board
- One parent representative nominated by the parent representatives to the Board
- The Board chair
- Additional Board members, not to exceed a quorum

The full Board of Trustees ratifies the nominations.

Process

The evaluation process is overseen by the committee in accordance with the timeline indicated below.

The committee members will meet with the ED to discuss goals by November.

The committee solicits feedback as to the performance of the ED from the following groups or individuals:

- Board of Trustees, *via survey*
- Faculty, via survey
 - In addition, Faculty delegates to speak with site staff and present a report to the Board during closed session
- Administration, *via direct interviews*
- Select parents Parents / guardians, via survey
- *Central Office, via survey*

The committee shall decide on the instrument used to collect feedback, such as written letters, surveys, or online tools.

The Board chair *committee* is responsible for the solicitation of input from the groups and individuals indicated above.

Executive Director Evaluation Policy 1 of 3



In order to assure anonymity and confidentiality, the evaluation forms *and comments* are to be read only by evaluation committee members, *which will be summarized for the Board*.

<u>Timeline</u>

- September: The committee is organized
- January February and March: The Board chair meets with the groups and explains how feedback is to be submitted. Committee designs and creates the surveys and questions to be asked.
- Early January March: The committee is organized and the ED submits a self-evaluation.
- Early April: An online survey is sent out to the groups for feedback. Interviews with Administration are scheduled.
- Late February April: The committee collects the feedback and prepares its findings. The findings are discussed with the ED who may choose to respond to the findings. The committee notes the response from the ED, if any, and prepares a final summary of findings.
- Early March May: The committee, in closed session, presents its final summary of findings to the Board of Trustees without the ED in attendance.
 - Faculty delegates to present report to the Board during closed session.
- The BOT makes a recommendation based on one of the following:
 - Rehire the ED with a salary recommendation
 - Rehire the ED with conditions
 - Place the ED on administrative leave pending further action
 - Non-renewal of contract
- The Board, in closed session, discusses the recommendation with the ED who may choose to respond to the recommendation.
- The Board notes the response from the ED, if any, and approves a final recommendation.

<u>Measurements</u>

- Past performance evaluations with goals and feedback
- *ED job description, questions for each group as applicable*
- Survey responses across all groups
 - Each group will have similar, but different questions asked that are appropriate/in-depth for that group.

Concerns

Any concerns that fall outside of the regular evaluation process as described herein should be brought to the attention of the Board of Trustee chair *in writing*. During the regular course of the year, the chair is a conduit for feedback to the ED regarding such concerns. Concerns of a legal or other serious nature should be brought to the attention of the Board chair. An additional evaluation may be required at any time by a majority vote of the Board.



Due to a governance reorganization with the creation of an Executive Director position, the ED evaluates and supervises the school principals and leadership positions. Only the Executive Director reports directly to the board.

This policy supersedes all previous policies related to the Principal evaluation.



PTO/SICK LEAVE POLICY DRAFT

SCOPE

All employees of Golden Valley Charter Schools (GVCS) are eligible for Paid Time Off (PTO) Current and future sick leave will be applied in accordance with State and Federal law₂, <u>Guest Teachers, Classified Subs and other "as needed" employees will earn 1 hour of Sick Leave for every</u> <u>30 hours worked in accordance with AB1522</u>

FMLA leave will run concurrently with any accrued PTO or Sick Leave.

All other leaves of absence commence upon an employee's exhaustion of PTO and comp time if applicable. PTO may not be used during the waiting period determined by a government agency, such as Employment Development Department (EDD).

PTO

- •___PTO may be used for any reason and is accruable to 160 hours. Employees may accumulate up to 160 •____unused PTO.
- Employees may carry over unused PTO up to 80 hours at the end of each school year. Any hours not carried over will be paid out at the end of the fiscal year.
- Once any employee reaches their specified cap, they will no longer earn PTO until it is used below the stated cap.
- All full-time (37.5 hours per week) employees will be granted 7.5 hours per month) of PTO per month, based on the number of months they work per school year
- All full-time (40 hours per week) will be granted 8 hours of PTO per month, based on the number of months they work per school year.

Part-time employees will be granted PTO hours prorated, based on average hours worked per week (see Employee Handbook for specifics and examples).

- PTO may be advanced (cashed out) up to the amount earned with Executive Director's supervisor approval.
- Upon separation from GVCS, any unused PTO will be paid to the employee in their final paycheck.
- Employees who exceed their earned value of PTO may be docked in pay.
- Employees starting later in the year will be granted PTO time on a pro-rated basis.
- Prior to docking the employees pay, all PTO must be used.
- PTO is based on contracted hours at the beginning of the year/employment only. Additional hours submitted on a time sheet will not accrue PTO. Hours on a time sheet will only accrue Sick leave if needed to meet requirements of California Law (AB 1522).
- Once PTO is exhausted GVCS may require a verification for absences.
- Excessive unverified absences may be considered a negative performance issue.
- School days and pre-service/in-service days may not be Calendar non-workdays.

Exempt employees must use PTO if taking a day off that is a scheduled school day or pre-service/in-service day. Any exceptions to this rule must be approved by the Board of Trustees prior to the scheduled day(s) off.

SICK LEAVE

California Law (AB 1522) guarantees sick leave to all employees at the rate of 1 hour for every 30 hours worked. A PTO policy that meets or exceeds this limit is also permissible. Employees who do not earn PTO that complies with this law.

- An employee can take paid sick leave for employee's own or a family member for the diagnosis, care or treatment of an existing health condition or preventive care or for specified purposes for an employee who is a victim of domestic violence, sexual assault, or stalking.
- GVCS may request medial verification for any sick leave used.
- Sick time can be accrued and carried over up to the cap of 48 hours.
- Sick leave is not paid out at time of employment termination. If you return to employment within 12 months, you may reclaim sick leave balance.
- Sick Leave accruals may change in order go comply with changes in California or Federal law.

| Average hours worked per day | 1+ | 2+ | 3+ | 4+ | 5+ | 6+ | 7.5+ | 8 |
|---|----|----|----|----|----|----|------|----|
| PTO hours accrued each month | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Yearly PTO hours 10-month EE | 10 | 20 | 30 | 40 | 50 | 60 | 75 | 80 |
| Yearly PTO hours 11-month EE | 11 | 22 | 33 | 44 | 55 | 66 | 82.5 | 88 |
| Yearly PTO hours 12-month EE | 12 | 24 | 36 | 48 | 60 | 72 | 90 | 96 |
| Lifetime m<u>M</u>aximum<u>Accrual</u>: 160 | | | | | | | | |
| As of each May 31 st each employee will be paid on all PTO hours in excess of <u>8075</u> during the next pay cycle | | | | | | | | |

How PTO hours are allotted and accumulated

Currently effective - subject to change by Board of Trustees

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Golden Valley Charter School shall not discriminate against any employee on the basis of actual or perceived sex, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, age, gender, gender identity, gender expression, color, physical or mental disability, or any other basis prohibited by law. Any employee who has been the subject of discrimination or harassment may bring questions, concerns, and/or complaints to either the Principal or the Chair of the Board of Trustees.

Golden Valley Orchard School FEDERAL LAW COMPLIANT PARENTAL/FAMILY ENGAGEMENT POLICY

I. <u>Introduction</u>

Research has shown that the attitudes, behavior, and achievement of children are enhanced when parents or other caregivers are involved in their children's education. To that end, the Golden Valley Orchard School (the "School") has adopted this parent and family engagement policy in order to promote learning and provide a more positive learning experience for the students of the School.¹

II. <u>Annual Meeting</u>

The School shall convene an annual meeting to which all parents of children participating in Title I, Part A programs are invited and encouraged to attend. The School will hold additional meetings to ensure maximum parental participation, providing the same information to be offered at flexible times, such as in the morning or evening.

The information provided at the meetings will inform parents of the School's receipt of Title I, Part A funds and the specific requirements of Title I, Part A. Additionally, parents shall be informed of their rights to be involved in Title I, Part A programs.

III. <u>Notice</u>

Within 60 days of the beginning of school, the School will send a notice to parents of participating children containing, but not limited to, the following information:

- Information about Title I, Part A programs;
- > An explanation of the requirements of Title I, Part A programs;
- > A description of the rights parents have for participation in Title I, Part A programs;
- A description (including timing of meetings, location, etc.) of how parents can participate in the planning, review and/or improvement of the parent involvement policy;
- A description and explanation of the curriculum in use at the School, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards;
- An invitation to attend the annual meeting and additional meetings, providing information about the purpose of the meetings and the dates and times.
- A copy of the most current Parent and Family Engagement Policy and a feedback form for parents to comment on its content.

IV. <u>Title I, Part A Program Involvement</u>

In order to involve parents in an organized, ongoing and timely way in the planning, review and improvement of Title I, Part A programs, the parent involvement policy and the School will involve parents of participating students as follows:

¹ Within this policy, the word "parent" is employed. This word is intended to reach any caregiver of students enrolled in the School, including but not limited to, parents, guardians, grandparents, aunts, uncles, foster parents, stepparents, etc.

If requested by parents of participating children, the School will schedule regular meetings where parents are able to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. The School will respond to such suggestions within 10 days.

V. <u>Building Capacity for Involvement</u>

A. <u>Standards, Assessments, Title I Requirements, Monitoring Progress and</u> <u>Improving Student Achievement</u>

In order to ensure effective parental involvement and support a partnership among the School, parents and the community to improve student academic achievement, the School will provide the following programs to assist parents in understanding the challenging State academic standards, State and local academic assessments, Title I requirements, and how to monitor their child's progress and work with educators to improve the academic achievement of their children (collectively referred to as "Standards and Requirements"):

- Each grade level will hold a minimum of two Parent Meetings per year so that parents may mingle with their child's teacher to find out specific ways to help with educating their child.
- On the School's website, it will provide a link to its School Accountability Report Card on the California Department of Education's website.

B. <u>Helping Parents to Work with their Children</u>

In an effort to foster parental involvement, the School will provide materials and training to help parents to work with their children to improve their children's achievement through the following programs:

- The School will provide parents of limited English proficiency with access to English as a Second Language (ESL) classes to increase their English language proficiency to assist their children with homework. The School's principal will visit the classes to interact with the parents.
- > The School will provide parents with access to classes to obtain their GED.
- The School will provide parents with access to literacy programs that bond families around reading and using the public library.
- > The School will provide parent enrichment offerings on parenting skills and parent-child communication.
- The School's psychologist will work with parents to better understand their children and the issues facing them.

C. <u>Education on Parent Involvement</u>

The School will annually educate teachers, specialized instructional support personnel, principals and other school leaders and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and the School.

The training shall take place each year in staff orientations, annual staff development materials and other in-service trainings held throughout the school year.

In order to better understand what works best for the current parents of participating children attending the School, the education will take place after the following research is done (which shall be accomplished within the first 30 days of the commencement of the School year):

➤ A survey will be sent home to parents of participating students which solicits information on what skills each parent has to offer the School and what types of parental involvement programs in which parents would most likely participate.

D. <u>Coordination with Other Programs</u>

The School shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

The School will coordinate and integrate parent involvement programs and activities with these programs as follows:

- Designating family engagement as one of the school's Local Control Accountability Plan (LCAP) goals, including associated actions, services, expenditures, and annual measurable outcomes.
- Coordinating parent and family engagement activities and strategies with other programs including Special Education, English Learner, and programs to support families in participating in the education programs for their students

E. <u>Other Optional Parent Participation</u>

The School will involve parents in the development of the training regarding the importance of parent involvement for teachers, principals and other educators to improve the effectiveness of such training by soliciting feedback on annual parent input surveys.

The School will provide parent enrichment offerings for parents to enhance the involvement of other parents.

In order to maximize parental involvement and participation, the School will arrange school meetings at various times or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at the School.

The School will adopt and implement model approaches to improving parental involvement.

The School will develop appropriate roles for community-based organizations and businesses in parent involvement activities, such as sponsoring events, providing volunteers for school activities, creating internships for students, etc.

VI. <u>School-Parent Compact</u>

At the beginning of each school year, the School will enter in to School-Parent Compacts with parents of participating children. The School-Parent Compact will outline how parents, the entire school staff and students will share the responsibility for improved student academic achievement and the means by which the School and parents will build and develop a partnership to help children achieve the State's high standards.

The Parent Council will annually evaluate the effectiveness of the School-Parent Compact and provide feedback and suggestions for revision.

VII. <u>Involvement of Parents of Limited English Proficient Students, Disabled Parents and</u> <u>Parents of Migratory Children</u>

The School will provide full opportunities for participation for parents and family members of limited English proficient students, disabled parents and parents of migratory children. To accomplish this goal, the School will do the following:

- > The School will provide language translators at parent meetings to the extent practicable.
- > The School will schedule meetings to enable families to share information about culture, background, children's talents and particular needs for the schools.
- The School will provide parents of limited English proficiency with access to English as a Second Language (ESL) classes to increase their English language proficiency to assist their children with homework.

VIII. <u>Miscellaneous</u>

The School shall ensure that all information related to School and parent programs, meetings and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

The School will provide other reasonable support for parental involvement activities as requested by parents.

Adopted:

Amended:

<u>Golden Valley River School</u> <u>FEDERAL LAW COMPLIANT PARENTAL/FAMILY ENGAGEMENT POLICY</u>

I. <u>Introduction</u>

Research has shown that the attitudes, behavior, and achievement of children are enhanced when parents or other caregivers are involved in their children's education. To that end, the Golden Valley River School (the "School") has adopted this parent and family engagement policy in order to promote learning and provide a more positive learning experience for the students of the School.¹

II. <u>Annual Meeting</u>

The School shall convene an annual meeting to which all parents of children participating in Title I, Part A programs are invited and encouraged to attend. The School will hold additional meetings to ensure maximum parental participation, providing the same information to be offered at flexible times, such as in the morning or evening.

The information provided at the meetings will inform parents of the School's receipt of Title I, Part A funds and the specific requirements of Title I, Part A. Additionally, parents shall be informed of their rights to be involved in Title I, Part A programs.

III. <u>Notice</u>

Within 60 days of the beginning of school, the School will send a notice to parents of participating children containing, but not limited to, the following information:

- Information about Title I, Part A programs;
- > An explanation of the requirements of Title I, Part A programs;
- > A description of the rights parents have for participation in Title I, Part A programs;
- A description (including timing of meetings, location, etc.) of how parents can participate in the planning, review and/or improvement of the parent involvement policy;
- A description and explanation of the curriculum in use at the School, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards;
- An invitation to attend the annual meeting and additional meetings, providing information about the purpose of the meetings and the dates and times.
- A copy of the most current Parent and Family Engagement Policy and a feedback form for parents to comment on its content.

IV. <u>Title I, Part A Program Involvement</u>

In order to involve parents in an organized, ongoing and timely way in the planning, review and improvement of Title I, Part A programs, the parent involvement policy and the School will involve parents of participating students as follows:

¹ Within this policy, the word "parent" is employed. This word is intended to reach any caregiver of students enrolled in the School, including but not limited to, parents, guardians, grandparents, aunts, uncles, foster parents, stepparents, etc.

If requested by parents of participating children, the School will schedule regular meetings where parents are able to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. The School will respond to such suggestions within 10 days.

V. <u>Building Capacity for Involvement</u>

A. <u>Standards, Assessments, Title I Requirements, Monitoring Progress and</u> <u>Improving Student Achievement</u>

In order to ensure effective parental involvement and support a partnership among the School, parents and the community to improve student academic achievement, the School will provide the following programs to assist parents in understanding the challenging State academic standards, State and local academic assessments, Title I requirements, and how to monitor their child's progress and work with educators to improve the academic achievement of their children (collectively referred to as "Standards and Requirements"):

- Each grade level will hold a minimum of two Parent Meetings per year so that parents may mingle with their child's teacher to find out specific ways to help with educating their child.
- On the School's website, it will provide a link to its School Accountability Report Card on the California Department of Education's website.

B. <u>Helping Parents to Work with their Children</u>

In an effort to foster parental involvement, the School will provide materials and training to help parents to work with their children to improve their children's achievement through the following programs:

- The School will provide parents of limited English proficiency with access to English as a Second Language (ESL) classes to increase their English language proficiency to assist their children with homework. The School's principal will visit the classes to interact with the parents.
- > The School will provide parents with access to classes to obtain their GED.
- > The School will provide parents with access to literacy programs that bond families around reading and using the public library.
- > The School will provide parent enrichment offerings on parenting skills and parent-child communication.
- The School's psychologist will work with parents to better understand their children and the issues facing them.

C. <u>Education on Parent Involvement</u>

The School will annually educate teachers, specialized instructional support personnel, principals and other school leaders and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and the School.

The training shall take place each year in staff orientations, annual staff development materials and other in-service trainings held throughout the school year.

In order to better understand what works best for the current parents of participating children attending the School, the education will take place after the following research is done (which shall be accomplished within the first 30 days of the commencement of the School year):

➤ A survey will be sent home to parents of participating students which solicits information on what skills each parent has to offer the School and what types of parental involvement programs in which parents would most likely participate.

D. <u>Coordination with Other Programs</u>

The School shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state and local programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

The School will coordinate and integrate parent involvement programs and activities with these programs as follows:

- Designating family engagement as one of the school's Local Control Accountability Plan (LCAP) goals, including associated actions, services, expenditures, and annual measurable outcomes.
- Coordinating parent and family engagement activities and strategies with other programs including Special Education, English Learner, and programs to support families in participating in the education programs for their students

E. <u>Other Optional Parent Participation</u>

The School will involve parents in the development of the training regarding the importance of parent involvement for teachers, principals and other educators to improve the effectiveness of such training by soliciting feedback on annual parent input surveys.

The School will provide parent enrichment offerings for parents to enhance the involvement of other parents.

In order to maximize parental involvement and participation, the School will arrange school meetings at various times or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at the School.

The School will adopt and implement model approaches to improving parental involvement.

The School will develop appropriate roles for community-based organizations and businesses in parent involvement activities, such as sponsoring events, providing volunteers for school activities, creating internships for students, etc.

VI. <u>School-Parent Compact</u>

At the beginning of each school year, the School will enter in to School-Parent Compacts with parents of participating children. The School-Parent Compact will outline how parents, the entire school staff and students will share the responsibility for improved student academic achievement and the means by which the School and parents will build and develop a partnership to help children achieve the State's high standards.

The Parent Council will annually evaluate the effectiveness of the School-Parent Compact and provide feedback and suggestions for revision.

VII. <u>Involvement of Parents of Limited English Proficient Students, Disabled Parents and</u> <u>Parents of Migratory Children</u>

The School will provide full opportunities for participation for parents and family members of limited English proficient students, disabled parents and parents of migratory children. To accomplish this goal, the School will do the following:

- > The School will provide language translators at parent meetings to the extent practicable.
- > The School will schedule meetings to enable families to share information about culture, background, children's talents and particular needs for the schools.
- The School will provide parents of limited English proficiency with access to English as a Second Language (ESL) classes to increase their English language proficiency to assist their children with homework.

VIII. <u>Miscellaneous</u>

The School shall ensure that all information related to School and parent programs, meetings and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

The School will provide other reasonable support for parental involvement activities as requested by parents.

Adopted:

Amended:

| 6 | GOLDENVALLEY |
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Holidays and Non-Instructional Days

August 7-9 – Teacher Workdays Sept 4 – Labor Day October 2 - Teacher Workday October 19-20 - Local Holiday November 20-24 - Break/NO School December 22-Jan 5 - Break/No School January 15 – MLK Day February 15 – Teacher Work February 19-23 – Presidents Week March 23-April 1 – Spring Break May 27 – Memorial Day

| MARCH | | | | | | | | |
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| JULY | | | | | | | |
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| 25 | 26 | 27 | 28 | 29 | 30 | |
| | | | | | 16 | |

May 30 – Last Day of School May 31 - Teacher Workday

Days of Note - Minimum & Events

All Thursdays are Minimum Days August 1 – Orchard registration August 3 – River Registration August 10 – First Day of School (Min) November 13-17 – Conference Week (Min)

September 28 – FALL PE (River) October 26 – Eagle Chase (Orchard) October 27 – Eagle Chase (River) November 4 – Festival of Light (River) February 3 – Journey Around the World Festival (Orchard) March 14 – SPRING PE (Orchard) April 27 – May Day Festival (Orchard) May 4 – May Day Festival (River)



| Golden Valley | Kinder | Grades | Grades | Grades |
|---|----------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| | | 1 - 3 | | 4 - 8 |
| REGULAR DAYS: | | Grade 1 & 2 | Grade 3 only | 4-8 |
| Start End | 8:15 AM 11:45 AM | 8:15 AM 2:40 PM | 8:15 AM 3:10 PM | 8:15 AM 3:10 PM |
| Number of Hours | 3:30 | 6:25 | 6:55 | 6:55 |
| TOTAL NUMBER OF MINUTES - Regular Days | 210 | 385 | 415 | 415 |
| Less Recess 10:15-10:45 Less Lunch 12:25-1:15 | - | (30) (50) | (30) (50) | (30) (50) |
| ACTUAL DAILY INSTRUCTIONAL MINUTES Number of Regular Days Annual Minutes - Regular Days | 210 175 36,750 | 305 <mark>131</mark> 39,955 | 335 <mark>131</mark> 43,885 | 335 <mark>131</mark> 43,885 |
| MINIMUM DAYS: | | | | |
| Start End | | 8:15 AM 12:45 PM | 8:15 AM 12:45 PM | 8:15 AM 12:45 PM |
| Number of Hours | 0:00 | 4:30 | 4:30 | 4:30 |
| TOTAL NUMBER OF MINUTES - Minimum Days | o | 270 | 270 | 270 |
| Less Recess 10:15-10-10:45 Less Lunch 12:25-1:15 | - | (30) | (30) | (30) |
| ACTUAL DAILY INSTRUCTIONAL MINUTES Number of Minimum Days | o | 240 <mark>44</mark> | 240 <mark>44</mark> | 240 <mark>44</mark> |
| Annual Minutes - Minimum Days | 0 | 10,560 | 10,560 | 10,560 |
| TOTAL ANNUAL INSTRUCTIONAL MINUTES | 36,750 | 50,515 | 54,445 | 54,445 |
| Required Number of Minutes | 36,000 | 50,400 | 50,400 | 54,000 |
| (Under) / Over | 750 | 115 | 4,045 | 445 |



Board Chair Report February 8, 2023

Seeking Board Member Candidates:

The Board of Trustees are seeking individuals who are interested in the governance and oversight of Golden Valley Charter Schools. We are actively recruiting parents/guardians of students to join the Board of Trustees. This is the perfect time to inquire for those interested in joining the Board in August 2023, please contact bot@gvcharter.org for more information.

Legislative Impacts

On January 1, 2023 two legislative bills went into effect, impacting the Board of Trustees and how we conduct our business.

SB 1100 ensures the public's opportunity to speak to any Board in California. We will continue to have public comment at the beginning of our meetings: either in-person or via

tele/videoconferencing tools. Secondly, it gives the Board the necessary steps on removing a disruptive audience member after requests to stop.

AB 2449 allows GVCS Board members the opportunity to participate in Board meetings remotely, twice a year. This bill will sunset on 12/31/2025 unless further legislative action is taken.

<u>Services</u>

Suicide and Crisis Life line provides 24/7, free and confidential support for you or your loved ones. Call or text 988 for help. Veterans can call 988 and press 1. <u>https://988lifeline.org/</u>

Substance Abuse and Mental Health Services Administration, has a confidential, 24/7 National Helpline, 1-800-662-HELP (4357) in English and Spanish. This free service provides referrals to local treatment facilities, support groups, and community-based organizations for those facing mental and/or substance use disorders.. Also visit the <u>online treatment locator</u>, or send your zip code via text 435748 (HELP4U) to find help near you.

Fentanyl Poisoning is on the rise in the Sacramento area. It's so pervasive across the country that it's the number 1 killer for 14 - 24yrs old. Fentanyl kills 150 people a day, it is up to 50 times stronger than heroin and up to 100 times stronger than morphine. Fentanyl is rapidly spreading amongst young adults in the Sacramento region via social media platforms under the disguise of being Percocet, Adderall or Oxycodone. Local High Schools are now obtaining Naloxone to combat overdoses at school and it was suggested families obtain one from your local pharmacy for home use. https://1pillcankillsac.com/

Food Bank, if you or a loved one are in need of food assistance call 211 or (916) 498-1000, https://www.sacramentofoodbank.org/find-food.

I love their slogan, *"expect to be welcomed with open arms and a smile"*. If you would like to **volunteer** <u>https://www.sacramentofoodbank.org/become-a-volunteer</u>. Volunteers need to be 10years old and up, adult supervision is required for anyone under 16.

Annual Giving Campaign:

Donations are vital in allowing us to provide the best programs and services we can. Please help us reach our goal of \$100,000 for each campus by contributing. Annual Giving Campaign.

Volunteering:

Please consider offering your unique skills and services to one or more of these tremendous groups: Classroom: See your class Teacher Diversity, Equity and Inclusion (DEI): <u>diversity@gvcharter.org</u> Golden Valley Education Fund (GVEF): <u>gvef@gvcharter.org</u> Parent Circle (PC) Orchard: <u>pc_orchard@gvcharter.org</u> Parent Circle (PC) River: <u>lilmemily@gmail.com</u>

Warm regards,

Jennifer Huetter Board of Trustees, Chair Golden Valley Charter Schools



EXECUTIVE DIRECTOR REPORT Submitted by Caleb Buckley, EdD

February 8, 2023

K-8 Tuil : r Jblic Waldorf Schools

THE CHARTER MANAGEMENT OFFICE

The great thing about parent information meetings, is that I get to step into every classroom at both schools to visit. Hundreds of prospective parents are visiting classes and asking questions about our programs. This is where Golden Valley really shines, in showing our students engaged in learning. This is also evaluation season and a time for teachers and staff to get feedback on their goals. Most of the resources needed for our program have been purchased, so the budget will be trimmed down to our final version for the year. This year the school is initiating the first Grandparent's Day in May. Our Alumni evening was incredible and sure to be an annual event.

Community engagement is a major theme of the Spring with festivals, class plays, field trips, and assemblies all happening like a typical year. At the state level, it looks like the legislature is still going to fund all of the new programs we started this year – meals, aftercare, and summer enrichment. Golden Valley is still looking to hire several positions including Eagles Nest, Spanish, and a half time Special Education Director. The next priority of the Board, is their evaluation of the Executive Director.



Orchard School - The Festival Committee at Orchard has been working diligently to organize and host Journey Around the World, our first community festival of the school year. Parents and community members have stepped forward to share their cultures, customs, and stories. We look forward to coming together to hear these stories and learn about each other. Cultures represented include Mexico, Wales, Celtic, Japan and more.

Sequoia 5th grade class is kicking off our class play season with "The Light of Isis and Osiris". 7th grade is next on deck performing "Midsummer Night's Dream". All our grades classes have their play scheduled between now and May. Class plays are a longstanding tradition and an important element of Waldorf education. Teachers carefully select a play that reflects that grade's curriculum and meets the developmental and social needs of the class.

Faculty, Staff, and the DEI committee all had representation at the January, Alliance for Public Waldorf Education Conference over the Martin Luther King holiday weekend. Presenters spoke on assorted topics to go with the theme of Growing into the Future: Creating a Culture of Belonging. This annual conference brings inspiration and rejuvenation to our work as we move into the second half of the school year.

Referrals = January - 1; YTD - 36 Suspensions - January - 1; YTD - 8



River School - At River campus we recently celebrated our 100th day of school. Annual teacher observations and evaluations are underway. Parent information meetings for the '23-'24 school year are in full swing. Teachers are anticipating the opening of winter report card entry in the coming weeks. It's hard to believe how fast this year has gone, and how far we have come. River school is eagerly anticipating several exciting events in the coming weeks and months that, once again, remind us how far we've come in the past year, as we continue to reclaim so many of the traditions that were put on pause during the pandemic. River school will be putting on the long-awaited return of the Winter Concert on February 3rd at Oak Hills Church. Our middle school students are excited to be attending a winter dance put on at the Orchard campus. Down the road we also look forward to our annual May Day Festival. We have so many wonderful and unique traditions that set us apart from other schools, and it is a huge part of

Referrals = January - 0; YTD - 4 Suspensions = January - 0; YTD - 1

the fabric that binds us together as a learning community.

COMPLIANCE

Title Program – The Math Committee is on Phase 2 of the math adoption process. Teachers that are part of the committee are now implementing the programs being piloted in the classroom. An after-school math intervention program will also be piloted at the Orchard campus beginning in February for identified students in 4^{th} through 7^{th} grade.

Meal Program – In anticipation of the CDE Administrative Review in April, our School Food and Wellness Group consultant completed site visits to identify any possible issues so that the schools can resolve them well before the CDE completes their review. The River campus will host the CDE for the site visit component of the Administrative Review.

Expanded Learning Opportunities Program – Eagle's Nest staff are gearing up for the next three days of non-instructional day offerings. Eagle's Nest will operate on February 21st-23rd at the River campus. The non-instructional days are open to all students for both schools, including students not currently enrolled in Eagle's Nest.

Juggling Club began February 3rd at the River campus and will run through the end of April. The Orchard campus is getting ready to start three new after-school enrichment clubs: dance, improv, and theater.

LCAP – The Local Control Accountability Plan (LCAP) process is in motion. Climate surveys will be distributed to students, staff, and families later this month. These surveys help develop goals and actions and prioritize funding for programs for the next school year.

MARKETING & COMMUNICATION

Marketing & Communications - Marketing is focused on Open Enrollment this month.

- o Ads are running on Facebook and Instagram
- We will have CapRadio ads airing
- o Journey Around the World Festival banner and communications are open to the public

ENROLLMENT & OUTREACH

Enrollment – We are accepting applications now, during our Open Enrollment for the 23-24 school year. We will hold our public lottery on March 15th.

Outreach – We communicate regularly with 30 pre-schools in our local area, prospective families (80+), and current waitlist families with invitations to our school festivals and 23-24 open enrollment dates. They have been invited to our Journey Around the World Festival at Orchard. Mailers for Enrollment were sent to the 30 schools.

Open Enrollment for the 2023-24 school year has begun and will run from January through February. Our Parent Information Meetings (PIM) have begun, along with two newly scheduled dates for our Home Study Hybrid Programs at the River School. We have had up to 70 families per PIM in attendance.

- River School PIMs: 2/15
- Orchard School PIMs: 2/13
- Home Study Hybrid Programs PIMs: 2/9 (in-person), 2/15 (virtual)

| | Enrollment and Movement, Orchard, February 1, 2023 | | | | | | | |
|-------|--|-----------|-----------|-----------|-----------|-----------|--|--|
| | December Gain/Loss | 2022-2023 | 2021-2022 | 2020-2021 | 2019-2020 | 2018-2019 | | |
| TK | 0 | 20 | 15 | 16 | 15 | 20 | | |
| К | 0 | 26 | 33 | 37 | 29 | 26 | | |
| ABK | n/a | 24 | 16 | 21 | N/A | N/A | | |
| OBAK | n/a | 22 | 9 | 21 | 22 | 22 | | |
| 1 | +1 | 30 | 29 | 27 | - 30 | 30 | | |
| 2 | 0 | 30 | 30 | 30 | - 30 | 28 | | |
| 3 | 0 | 32 | 28 | 26 | 24 | 21 | | |
| 4 | 0 | 30 | 25 | 26 | 27 | 30 | | |
| 5 | 0 | 27 | 26 | 29 | 29 | 27 | | |
| 6 | +2 | 25 | 26 | 30 | | 29 | | |
| 7 | 0 | 24 | 28 | 27 | 25 | 23 | | |
| 8 | 0 | 29 | 25 | 22 | 26 | 27 | | |
| Total | 01/09-270 | 273 | 265 | 268 | 265 | 237 | | |

| | Enrollment and Movement, River, February 1, 2023 | | | | | | | |
|--------------------|--|-----------|-----------|-----------|-----------|-----------|--|--|
| | December Gain/Loss | 2022-2023 | 2021-2022 | 2020-2021 | 2019-2020 | 2018-2019 | | |
| TK | (1) | 28 | 21 | 24 | 25 | 27 | | |
| Κ | 0 | 35 | 34 | 39 | 39 | 39 | | |
| CBK | (1) | 17 | 19 | 20 | 20 | 20 | | |
| LBK | 0 | 24 | 19 | 23 | 22 | 23 | | |
| PBK | 0 | 22 | 19 | 24 | 22 | 23 | | |
| 1 st | 0 | 30 | 29 | 29 | 31 | 31 | | |
| 2 nd | 0 | 32 | 30 | 30 | 29 | 30 | | |
| 3 rd | 0 | 32 | 28 | 27 | 29 | 29 | | |
| 4 th | 0 | 30 | 27 | 26 | 28 | 30 | | |
| 5 th | 0 | 25 | 23 | 23 | 30 | 28 | | |
| 6 th | 0 | 28 | 27 | 32 | 29 | 26 | | |
| 7^{th} | 0 | 31 | 24 | 25 | 28 | 20 | | |
| 8 th | 0 | 24 | 23 | 23 | 20 | 28 | | |
| 1 st HS | 0 | 5 | 6 | 5 | 6 | 12 | | |
| 2 nd HS | 0 | 4 | 2 | 7 | 7 | 4 | | |
| 3 rd HS | +1 | 3 | 5 | 7 | 3 | 4 | | |
| 4 th HS | 0 | 3 | 2 | 3 | 3 | 2 | | |
| 5 th HS | n/a | 0 | 0 | 3 | 1 | n/a | | |
| Total | 01/09-310 | 310 | 283 | 307 | 307 | 310 | | |

DEVELOPMENT

ANNUAL GIVING CAMPAIGN

• Electronic end of year statements were emailed to all participants in AGC from January 2022 – December 2022

Community Engagement:

- Parent Enrichment Alumni Evening and Mixer held on Jan 26th @ 6pm, table to show support and receive alumni contacts for future connections and Fundraising Gala
- Newsletters from Orchard, River, & CO all communicated the overall percentage meter of funds raised thus far with a break down per school of overall class participation percentages.
- $\circ~$ Since the beginning of the new AGC campaign, we have more than doubled our community participation from 21% to 52%
- In March we will showcase our student art, have a fundraising Meet and Greet, and have a dunk tank "End the Year with a Splash" goal

FUNDRASING with GVEF

- GVEF met on Jan 10th in the Fair Oaks library community room
 - They will work on a Beta test of Raise the Craze fundraiser with both 8th grade classes for possible Feb/March time frame
 - o A live May Auction for both schools and a Golden Ticket Raffle is in process
 - A GVEF retreat with past members will occur on February 11th from 12pm 4pm

| SCHOOL | Donors/Household Participation % | YTD Rec'd (FY22/23) | Projected AGC Receivables 22/23 FY End | Goal |
|------------------|-------------------------------------|---------------------|--|-----------|
| GVOS | 89/197 = 45% | \$30,843.00 | \$44,305.00 | \$100,000 |
| GVRS | 132/229 = 58% | \$53,213.00 | \$84,100.00 | \$100,000 |
| General Donation | 9 | \$2,354.00 | \$3,354.00 | |
| Total | 221/426 = 52% | \$86,410.00 | \$131,759.00 | \$200,000 |